

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THERE REGULAR MONTHLY MEETING ON TUESDAY, SEPTEMBER 19<sup>TH</sup>, 2006, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM IN THE COUNTY COURTHOUSE.

THERE WERE PRESENT:     Wayne Angell, Chairman  
                                     Charles Wagner, Vice-Chairman  
                                     Leland Mitchell  
                                     David Hurt  
                                     Charles Poindexter  
                                     Russ Johnson  
                                     Hubert Quinn

OTHERS PRESENT:         Richard E. Huff, II, County Administrator  
                                     Christopher L. Whitlow, Asst. County Administrator  
                                     B. J. Jefferson, County Attorney  
                                     Sharon K. Tudor, CMC, Clerk

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Chairman Wayne Angell called the meeting to order.  
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Invocation was given by Supervisor Charles Wagner.  
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Pledge of Allegiance was led by Supervisor David Hurt.  
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**PUBLIC COMMENT**

Sherman Witcher/Former Winn-Dixie Building

Mr. Witcher spoke as follows in reference to the Winn-Dixie building: “the building has laid dormant until the Warren Street Society began seeking a grant to purchase it for a multipurpose building for the community to use. Once Mrs. Swain voiced her interest in the building, an article appeared in the Franklin News Post stating the interest of the town in the building. Now the county has purchased it with a plan to cut it up for office space. Why would you want to shoot your own selves as well as the citizens of Rocky Mount/Franklin County in the foot? The uptown area of this beautiful town would die and loose visibility as well. The newly opened Coffee Grinder would loose business with the possibility of closing. Wouldn’t it make sense to build a parking garage at the back of the court house and add offices to the court house as well as use the old library for parking and office space.

With the war going on, the armory is off limits and if it was available it only holds 300 people. The county events have outgrown 300 people. There is a limit on the types of public events which can be held at the YMCA and the schools. Think in terms of using it as a conference center as well as a place for winter events that cannot be held at the Farmers market.

The Winn Dixie Building site is two acres long and two acres wide. It can hold up to 3000 people. The additional 17 acres can be used for parking or a parking garage and adding other buildings or additional businesses which would enhance the town but not to take away from existing businesses.

During the first meeting on this issue there were only 21 people. Don’t you think you should have public input on such a serious decision?

Think of the revenue a conference center would bring to the businesses in the town and county. Think of the inside car shows which could be held. Think of events from surrounding counties which could be held there or organizations who have to go to Roanoke, Martinsville or the Lake because there’s nowhere to hold a function in Rocky Mount.

Please think of all the possibilities before chopping this wonderful building into office space.

CATCH THE VISION! IMAGINE THE POSSIBILITIES! PUT IT TO PUBLIC OPINION!  
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**CONSENT AGENDA**

**APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR –AUGUST 15<sup>TH</sup>, 21<sup>ST</sup>, 22<sup>ND</sup>, & 31<sup>ST</sup>, 2006**  
**APPROPRIATIONS:**

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
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Planning and Zoning	Housing Rehab Owner Contributions		
	Carryover	8102- 5703	18,853.00
Economic Development	Governor's Opportunity Fund		
	(McAirlaids)	8105- 5906	500,000.00
Economic Development	Tobacco Commission Funds		
	(McAirlaids)	8105- 5905	500,000.00
Total			<u><u>1,018,853.00</u></u>

**Other Appropriations: Capital Expenditures**

Information Technology	Mobile GPS Units	16,500.00
Information Technology	PBX Upgrades	24,000.00
Information Technology	PC Replacement	50,000.00
Information Technology	IT Storage Solutions	33,500.00
Information Technology	IT Disaster Recovery and Prevention	23,250.00
Information Technology	Digital Contour Intervals	31,000.00
Information Technology	Wireless Equipment at Briar Mountain	38,000.00
Information Technology	Crystal Reports Server	30,000.00
Information Technology	ARCSDE Spatial Data Server	14,700.00
Information Technology	Active Directory Distribution	11,000.00
Information Technology	Network Switch Upgrade	20,000.00
Public Safety	Non Jurisdictional Capital Contribution	25,000.00
Public Safety	Training Center Equipment	5,000.00
Parks and Recreation	Recreation Maintenance Equipment	30,000.00
Parks and Recreation	Windy Gap Field Development	25,000.00
Parks and Recreation	Trail Development	10,000.00
Parks and Recreation	Recreation Park Rehab	25,000.00
Parks and Recreation	New Recreation Facilities	5,000.00
Parks and Recreation	Halesford Community Park	10,000.00
Parks and Recreation	Dr Henry King Community Park	10,000.00
Parks and Recreation	Community Park Development	5,000.00
E911	Communications Set Aside	100,000.00
Public Works	Landfill Engineering	572,815.00
Public Works	Landfill Compliance	45,000.00
Public Works	Landfill Development	75,000.00
Public Works	Collection Sites	25,000.00
Public Works	Landfill Gas Control	15,000.00
		<u><u>1,274,765.00</u></u>

**Transfers Between Departments**

None

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**APPOINTMENTS:**

- Charles Wagner & Cindy Treadway – STEP Board of Directors (*Term Expires 6-30-2008*)

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**SMITH MOUNTAIN LAKE CHAMBER OF COMMERCE SPECIAL ENTERTAINMENT PERMIT**

- Scheduled for Saturday, September 23 (11 AM to 6:PM) & Sunday, September 24 (11 AM to 5PM)

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**LANDFILL 1¼ TON TRUCK SOLICITATION OF BIDS**

The approved FY 2006-07 annual capital budget includes funds to purchase a 1¼ ton cleanup truck for the Solid Waste Department.

We have a 1996 Dodge 1 ton cleanup truck. We use this truck to cleanup around the green box sites, haul gravel to box sites, and to transfer boxes that need to be repaired back to the shop. This truck has over 220,000 miles on it and we are starting to have problems with the transmission. Should the Board see fit to authorize staff to seek sealed bids, staff will take the bed off the Dodge truck and put it on the 2002 Ford 1¼ ton truck that has over 146,000 miles. We will take the bed off the 2002 Ford and place it on the new truck. We recommend the Board declare the 1996 Dodge as surplus or taking sealed bids for the 1996 Dodge truck.

**RECOMMENDATION:**

Staff respectfully requests the Board of Supervisors to authorize the County Administrator to seek sealed bids for the landfill truck approved in the annual capital budget. Bids results will be brought to the Board with a recommendation for award.

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**VALUE-ADDED BEEF INITIATIVE EXPANSION PROJECT RESOLUTION**  
***RESOLUTION – VALUE-ADDED BEEF INITIATIVE EXPANSION PROJECT***

**WHEREAS**, Franklin County and its surrounding counties have historically been tobacco dependent communities; and

**WHEREAS**, the agricultural sectors of these counties have endured economic losses as a result in the decline of tobacco production; and

**WHEREAS**, agricultural producers within these counties are actively seeking alternative sources of agricultural income and the means to foster economic development; and

**WHEREAS**, the Southside Value-Added Beef Initiative, a program endorsed and funded through the Tobacco Indemnification and Community Revitalization Commission, has provided much-needed assistance to agricultural producers in eleven other Southside counties to improve the production, management, and marketing capabilities of beef cattle producers; and

**WHEREAS**, the Beef Initiative would significantly impact beef production in Franklin, Patrick, and Henry Counties through the distribution of cost-share incentives to eligible cattlemen; and

**NOW, THEREFORE, BE IT RESOLVED** that members of the Franklin County Board of Supervisors unanimously endorse the expansion of the Southside Value-Added Beef Initiative to Franklin, Patrick, and Henry Counties.

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**SURPLUS VEHICLES**

On September 1, 1996, the County of Franklin adopted a “Vehicle Policy”. Section IV of this policy governs vehicle replacement and the reallocation and/or sale of vehicles which are taken from regular service.

Recently the Franklin County Department of Public Safety, the Franklin County Sheriffs Department and the Franklin County Department of Parks and Recreation have made available vehicles which are requested to be declared “surplus”. These vehicles are made available due to normal replacement or after determining the said vehicles have become too costly to maintain.

RECOMMENDATION:

DEPT.	VEHICLE MAKE	VIN. NUMBER	MILEAGE
Sheriffs Department	1998 Ford Crown Victoria	2FAFP71W2WX188635	139,035
Sheriffs Department	1997 Chevrolet Lumina	2G1WL52M3V9317324	113,123
Sheriffs Department	2000 Ford Crown Victoria	2FAFP71W8YK110542	80,106
Sheriffs Department	2000 Ford Crown Victoria	2FAFP71WXYX169317	126,432
Sheriffs Department	2001 Ford Crown Victoria	2FAFP71W91X175163	119,631
Sheriffs Department	2001 Ford Crown Victoria	2FAFPP71W31X175160	130,275
Sheriffs Department	2001 Ford Crown Victoria	2FAFP71W51X175158	125,144
Public Safety	1993 Chevrolet Ambulance	1GBGC34F4PE232768	53,931
Public Safety	1995 Ford Ambulance	1FDKE30F0SHA77256	???
Public Safety	1986 Chevrolet Blazer	1G8EK18HOGF181747	150,000
Public Safety	1997 Shorelander Trailer	1MDCDMJ12VA863399	???
Public Safety	1993 Ford Ambulance	1FDJE30MGPHA61340	???
Parks & Recreation	1995 Ford Sport Van	1FMCA11U25B42751	83,621

Staff recommends that the Board of Supervisors declare the listed vehicles “surplus”. It is further requested that the Board grant the vehicle committee authority to reallocate, sell and/or otherwise dispose of these vehicles in keeping with the said policy and in the best interest of the County.

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(RESOLUTION #01-09-2006)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented above.

MOTION BY: Russ Johnson  
SECONDED BY: Hubert Quinn  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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VDOT – KELLY LEIGH DRIVE

Mel Quesenberry, Resident Engineer, VDOT, presented the Board with the following resolution for their consideration:

Project Foxwood Village Sec. 2

Kelly Leigh Drive, State Route Number: 1089  
    **Fro** Ball Park Road - Rt. 954  
    **To:** Cul-de-Sac  
    A distance of: 0.19 miles.  
    Right-of-way record was filed on 9/12/2006 with the Clerks Office in

WHEREAS, the street(s) described on the submitted Additions Form SR-5(A), fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Franklin County, and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised this Board the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the submitted Additions Form SR-5(A) to the secondary system of state highways, pursuant to §33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

(RESOLUTION #02-09-2006)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned resolution as presented.

MOTION BY: Charles Poindexter

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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### **VDOT DISTRICT LAKE ACCESS PROJECT**

Mel Quesenberry, Resident Engineer, VDOT, advised the Board a Memorandum of Understanding has been executed and additional traffic data will be discussed in an upcoming meeting regarding the VDOT District Lake Access Project. Mr. Quesenberry advised the Board after the Kick-Off Meeting a meeting scheduled within the next two weeks, Mr. Quesenberry will share the data with the Board.

Clement's Mill Bridge briefing incurred. Mr. Quesenberry stated funding was indeed an issue. The project will be considered during the January Six-Year work session with VDOT.

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### **TREASURER'S MONTHLY REPORT**

Ms. Lynda Messenger, Treasurer, presented her monthly Treasurer's Report.

Ms. Messenger advised the Board Following are my figures for this months meeting:

2006 –decals sold as of 9-19-2006 47901

2005 –decals sold as of 9-19-2005 46879

More decals sold this year 1022

Sent collection letters out for rollback taxes and collected \$5,622.57 of delinquent roll back taxes.

I called the State Corp. Commission to see if they had any additional information on the delinquent Public Service Corp.'s. I was able to obtain new addresses for some of the delinquent PSC' and was able to obtain phone numbers and contact persons for others. By calling and sending collection letters collected \$2,244.77 in delinquent PSC'S.

Real estate collections are .9828% for the 2005 taxes.

Personal property collections are 97.9%.

Dog tag sales for 2006 as of 9-19-2006 are \$20,607.00

Dog tag sales for 2004 as of 9-19-2005 were \$16,419.00

Total more sales for dog tags this year \$ 4,188.00

### **(RESOLUTION #03-09-2006)**

BE IT THEREFORE RESOLVED by the Board to approve the Treasurer's monthly report as submitted.

MOTION BY: Charles Wagner

SECONDED BY: Hubert Quinn

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn, & Angell

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### **COMMUNITY FACILITIES IMPROVEMENT ADOPTION**

Scott Martin, Director of Commerce & Leisure Services, shared with the Board at their June meeting, the Board of Supervisors received several requests for park development assistance through the Community Facilities grant program. Rather than taking action at this meeting on the funding requests, the Board requested that staff develop a set of criteria that would be used to determine the allocation of Community Park Development grants. The Board directed staff to present these criteria to the full Board for their consideration at the July meeting. At the July meeting, the Board directed staff to further refine the grant criteria and scoring system in order to provide clearer direction for applicants, the Board, and prospective volunteer groups.

The Franklin County Board of Supervisors recognize that parks and recreation facility provision is a community service that is highly valued by members of the community. The Board further recognizes that the geographic size of Franklin County makes the provision of localized parks facilities difficult under the current budget support allocated to the County's Parks and Recreation Department. As such, the Board seeks ways to help community groups develop accessible "close to home" recreation facilities through the spirit of volunteerism and private/public partnerships.

One of the methods the Board uses to help community groups build these facilities is the Community Park Development Program. This program serves as a seed funding to help community groups begin development of publicly accessible facilities.

The Franklin County Board of Supervisors manage a \$15,000 leveraged grant fund that is used to support grassroots development of public recreational amenities throughout the County. The only requirement on this program is that the proposed facilities be open to the general public for recreational use. Thus far, grant funds have been used for planning or capital improvements only. Grants cannot go to organizations or facilities that will charge an admission fee. Individual Board of Supervisors and/or County staff receives requests for assistance under this program. Below is a breakdown of groups that have received assistance through this program.

Group	Project	Cost	Status/Date Complete
Antioch Community Park	Park Master Plan	\$3,000	Complete – 9/04
Penhook Community Improvement Fund	Baseball Fencing, Backstop, and Site Improvements	\$4,000	Complete – 5/05
Snow Creek Elementary School	Backstop/Infield Improvements	\$1,881	Complete – 6/05
Brubaker Community Park	Park Sign	\$875	Complete – 6/05
Dr. Harry King Neighborhood Park	Park Sign	\$875	Complete – awaiting install – 3/06
<b>Proposed Projects – 2006 (Staff is aware of interest in these projects)</b>			
North County Recreation Park	Park Master Plan	\$3,000	Awaiting direction from BOS member
Dr. Harry King Park Development	Park Development – walking trail, picnic shelter, structure removal	\$10,000	Awaiting commitment from community volunteers for park maintenance
Penhook Community Park	Phase II Septic & Well	\$8,000	Awaiting decision by BOS
Snow Creek Baseball Field Renewal	Revise Site Plan and Improve Site for multiple recreational use	TBD	Awaiting formal request and direction from the Snow Creek Park Group
Blackwater Bowhunters Lease Assistance	Assist with lease to continue operations	\$2,000	Request submitted to BOS for consideration
Celeste Park and Arboretum	Park Master Plan	\$3,000	Awaiting grant request from park development team & Greer Family

Staff suggests that the Board consider the following grading criteria for administering the grant program

**Requirements**

All groups that apply for funding assistance through the Community Facilities Program must be either a: non-profit, neighborhood association, civic club, sports/athletic association, conservation group, established faith body, or private land owner with an intent to provide public recreational facilities to the public through a gift, long-term lease, or other arrangement satisfactory to the Board of Supervisors.

All facilities funded through this program must be open for general public, drop-in use with no charge applied unless the facility is being programmed for a special event or other activity sponsored by the facility’s ownership group.

The applying groups must commit to maintain the facility in a safe and usable condition after the receipt of county funding support OR completion of construction funded by the County.

Applicants must provide at minimum a 25% cost-share contribution to the total project value. Contributions may include the value of the land provided (one time), volunteer/contributed labor, and private fund donations.

Grant requests will be accepted twice a year – August and February. The Board directed staff to develop a review and rating criteria from which programs may be ranked. Submitted is the proposed evaluation format.

Policy	Yes	No	Points (10 points Max)	Comments
Is the project consistent with the goals and policies of the Franklin County Comprehensive Plan?				
Does the project propose a good approach to a community liability or address a clear and pressing need?				
Will the project address identified parks and recreation system deficiencies in that area of the County?				
Does the project include in-kind contributions or a neighborhood match?				
Is long-term maintenance addressed and provided for?				
Is community support for the project well documented?				
Does the project include opportunities to involve neighbors in shaping and carrying out the project?				
Is the purpose and scope of work of the study clear?				
Does the project implement a specific policy recommendation of the Comprehensive Plan or town/village/overlay district plan?				
Is the land on which the project will be built secured for public access?				
Total				

Staff recommends the following “grades” be used for evaluation:

- 100 to 90 Points
- Recommend approval to the Board of Supervisors
- 90 to 80 Points
- Recommend partial funding to the Board of Supervisors
- Below 80 Points
- Assist the Groups in Refining the Proposals Prior to Board Presentation

Grant Limitations

In order to reach as many different areas of our community as possible with this program, grantees shall only be eligible to received funds once every two years. Additionally, the grant amount shall not exceed \$8,000 per recipient unless determined otherwise by the entire Board of Supervisors.

Submitted to this summary is a draft program guide developed for implementation. It contains guidelines and timelines for grant processes.

RECOMMENDATION:

Review the proposed criteria, grant guidelines, and proposed requirements and direct staff on application of these community funds.

Franklin County Community Facilities Improvement Program

Program Guidelines

I. Purpose of the Community Facilities Improvement Program

The Program is designed to provide the means for nonprofits, neighborhood associations, community park groups, bodies of faith, and the County to join in partnership with each other to make physical improvements that will enrich the lives of our citizens, enhance the identity and quality of life, and encourage a strong sense of community.

The Program provides matching grants for a wide variety of projects and physical improvements. Some examples of eligible projects include the following:

- Park Development
- Public Recreational Facility Improvements
- Streetscape, ROW Beautification
- Engineering and planning studies
- Other items that will improve neighborhood livability and vitality

The Program is generally intended for capital construction projects and studies. The goal is to have projects constructed in a reasonable period so the neighborhood and community can point with pride to a completed project.

Applicants are encouraged to involve the youth of the community in the planning, design, and execution of the improvements. A limited amount of staff design assistance is available to applicants who request it. The design assistance will help the applicant refine the project scope and provide enough detail to receive estimates for fabrication, construction, and/or installation.

## II. Eligible Applicants

Neighborhood Associations, non-profits, bodies of faith, community groups, and private citizens who sign an agreement to manage a facility for general public use are eligible to apply for grants for projects that are **within the county limits**.

Non-profit groups that engage with the purpose of maintaining and developing community recreational facilities should be constituted for the general welfare of and benefit of the residents in Franklin County. All associations must have written by-laws, hold regularly scheduled meetings, and be open to all residents.

## III. Eligible Project Types

### 1. Park/Recreational Planning and/or Design Project —

Produce a plan, design, or report outlining specific actions that will serve as a guide for development of a community parks and recreation amenity.

### 2. Facility Physical Improvement (Construction) Project — Build, enhance, or renovate a structure or site that provides a public benefit.

#### Project examples

- Landscaping public places
- Beautification projects
- Park improvements
- New playground equipment
- Trails
- Professional Studies or analysis

## IV. Project Requirements

Applications for projects must meet the following requirements to be eligible for consideration:

1. Provide a public benefit, resulting in a product that benefits the community. All projects must benefit and be free and open to the general public.
2. All projects must be compatible with adopted County plans and policies.
3. All projects must include a match of 25%. (Match may be either financial or in-kind; if in-kind the tasks and responsibilities must be documented.)
4. The number and size of awards will be limited by the amount of available funding.
5. All projects need to have a concept review by applicable agencies prior to their application. Documentation should be included with application.
6. Any applicable permit fees and approvals that may be required (e.g., street encroachment approval, and sign, building, erosion and soil permits) are the responsibility of the applicant and should be included in the total project cost.
7. Projects to be built on private property must identify an incorporated entity willing to assume all responsibility for project management, ownership and maintenance and all future liability.
8. Long term or routine maintenance must be addressed and provided for.

- 9. Generally, most projects not completed after three years will be canceled and all monies will go back into the Community Facilities Program budget to be awarded in the next program cycle.
- 10. Costs associated with social events, such as dinners, special events, lunches, receptions, etc., will not be funded through the Program

**V. Project Selection Criteria**

All applications that meet the eligibility requirements will be evaluated according to a set of criteria. The following criteria for the program are designed to give priority to projects for grant awards. Please keep in mind that we anticipate more projects to be submitted than we can fund.

**Selection/Funding Evaluation Worksheet & Criteria**

Policy	Yes	No	Points (10 points Max)	Comments
Is the project consistent with the goals and policies of the Franklin County Comprehensive Plan?				
Does the project propose a good approach to a community liability or address a clear and pressing need?				
Will the project address identified parks and recreation system deficiencies in that area of the County?				
Does the project include in-kind contributions or a neighborhood match?				
Is long-term maintenance addressed and provided for?				
Is community support for the project well documented?				
Does the project include opportunities to involve neighbors in shaping and carrying out the project?				
Is the purpose and scope of work of the study clear?				
Does the project implement a specific policy recommendation of the Comprehensive Plan or town/village/overlay district plan?				
Is the land on which the project will be built secured for public access?				
Total				

The following “grades” be used for evaluation:

- |                  |   |
|------------------|---|
| 100 to 90 Points | Recommend approval to the Board of Supervisors                          |
| 90 to 80 Points  | Recommend partial funding to the Board of Supervisors                   |
| Below 80 Points  | Assist the Groups in Refining the Proposals Prior to Board Presentation |

VI. Process

A. Application (see website for annual date)

Applicants will complete an application for grant funds and attach supporting documentation as necessary. The application should address all of the criteria above. Supporting documents that must be included are: Non-Profit status, Board members, by-laws, title of the land on which the proposed improvement are to occur, an agreement by the landowner that permits all improvements, a signed letter of commitment for maintenance and operation of the facility as proposed by the responsible parties.

B. Review and Selection

All applications must be submitted to the Department of Commerce & Leisure Services.

C. Timelines

Applications will be received twice annually.

Submit Request to Staff	Written	Meet with County Staff on Site	Formal Presentation to BOS	Grants Awarded
July		July	August	September
January		January	February	March

The Director of Commerce & Leisure Services will have the responsibility to meet with the group to assist them in preparing for a presentation before the Board of Supervisors. County staff will prepare an executive summary of the request for the Board. Applicants will make a formal request for funding to the Board directly.

D. Project is Undertaken

The payments in this Program are paid to group that submits the application. To receive payment, grantees will submit invoices and or receipts with a signed report from the executive officer that addresses (at a minimum) monies spent, work completed, work in progress, steps to completion of the project and projected completion date.

E. Tracking

Grantees will be required to give a status report of incomplete projects on a semi-annual basis. The report will address (at minimum) monies spent, work completed, work in progress, steps to completion of the project and projected completion date.

The Franklin County Finance Department will maintain a record on the fund. Staff shall complete an annual report to the Board of Supervisors on the fund and its projects. Projects not completed within three years will be canceled and monies shall revert to the program budget.

F. Grant Limits

In order to ensure equitable investments throughout the community, organizations may only receive support from the Program once every 24 months. Individual grants shall not be awarded in an amount to exceed \$8,000 unless otherwise directed by the Board of Supervisors.

The Board directed staff to solicit for application of these community funds in December.  
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TOURISM STRATEGIC PLAN REQUEST

Scott Martin, Director of Commerce and Leisure Services, advised the Board tourism in Franklin County is big business. It has the potential to grow even larger in its impact thus producing expanded wealth building opportunities for our citizens. More events and activities are on the horizon as the County successfully builds on its ability to expand the economic impact of its assets through special events and tourism functions. Franklin County’s location, attractions, events, and increased visibility lead staff to believe that special events and tourism functions will continue to grow in importance and in frequency. Since the hiring of a fulltime Tourism/Special Events Manager, the focus of tourism in the county has shifted not only regionally, but nationally. In October 2006, Franklin County will co-host the FLW/BFL Walmart Bass tournament and two BASS® tournaments, the Citgo Bassmaster Northern Open and the ESPN Outdoors 2<sup>nd</sup> Chance Regional Qualifier also an affiliation of BASS®. In June 2007, the region will host the Bassmaster Elite series tournament. ESPN has expressed their excitement about returning to our area after a successful 2004 event and are

especially surprised at how well our counties have come together to work as partners. The impact alone for these weekend tournaments should reach in the millions for the local economy. In addition to lake related activities, Franklin County also plays an active role on the Crooked Road-Virginia's Music Heritage Trail by serving on the board and a member of their strategic planning committee. The County has the opportunity to expand the reach of The Crooked Road Trail to incorporate other sites throughout Franklin. The County also partners with the Roanoke Valley Convention and Visitors Bureau, the Virginia Birding & Wildlife Trail, and the Virginia Tourism Corporation.

With the increased exposure of Franklin County as a tourist destination, it has become apparent that a plan should be set in place to direct staff on how to proceed with tourism development and promotion. Staff recommends the development of a Tourism Strategic Plan that will provide discipline and direction to staff on how it should allocate its resources on groups and tourism efforts that will offer the most return on investment. This business plan will direct how Franklin County allocates resources to expand tourism in the community.

This plan will provide direction to staff on marketing, promotions, event generation, and overall tourism program development. The plan will also provide very clear performance and management benchmarks from which success can be measured by the Board and citizens. The Virginia Tourism Corporation has committed to providing staff time and expertise to assist the County in development of the plan.

The planning effort would be developed from the grassroots level and involve groups and individuals engaged in tourism related activities. Community leaders who will be asked to participate in this effort include:

- Lodging Industry Managers
- Attraction Representatives (e.g. Blue Ridge Institute, CPR, Historical Society, Booker T. Washington NM, Blue Ridge Parkway, Corps of Engineers)
- Board of Supervisors
- Town(s) Representatives
- Event and Festival Representatives
- Restaurant Owners/Managers
- Agri-Tourism Representatives
- Chambers of Commerce
- Roanoke Convention and Visitors Bureau
- Virginia Tourism Corporation – Tourism Development Office

The task list for the project will include the following steps:

- 1) Inventory & Analysis
  - a. Tourism Support System Inventory
  - b. Attraction & Event Inventory
  - c. Marketing Analysis & Inventory
  - d. Access Inventory
  - e. Budget & Organizational Alignment Analysis
- 2) Recommendations
  - a. Targeted Markets and Special Events
  - b. Advertising and Marketing Strategy
  - c. Budgetary and Organizational Needs
  - d. Deliverables and Performance Benchmarks

Staff projects completion of the plan in December/January frame in order to have the draft plan presented to the Board in advance of the annual budget development. The Plan will then become the vehicle through which annual performance reviews for the tourism initiative will be conducted.

#### **RECOMMENDATION:**

Staff requests direction to initiate the planning effort and seeks guidance and recommendations from the Board on the proposed course of action. The cost for the planning effort will be covered through existing operational budgets. The Board concurred with the recommendation.

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#### **CROOKED ROAD ANNUAL FUND REQUEST**

Scott Martin, Director of Commerce and Leisure Services, advised the Board Franklin County was added to The Crooked Road "Virginia's Heritage Music Trail" in 2004. This Trail highlights

the unique and nationally significant music that was created, and is played today in the member communities. Franklin County has a number of concerts and venues that are included in the marketing efforts for The Crooked Road including:

- Blue Ridge Institute
- Downtown Rocky Mount
- Tripple Creek Music Park
- Booker T. Washington National Monument
- Dairy Queen Wednesday Concert Series
- Bernards Carpet Bluegrass Jam Sessions
- WYTI 'THE Bluegrass Station'

The Crooked Road's marketing budget and operational costs are shared between the member jurisdictions, the Commonwealth of Virginia, the Appalachian Regional Commission, and the Virginia Tobacco Commission. Counties along the route of The Crooked Road were asked to invest \$5,000 to support the annual budget this past year. Franklin County is thus far the only County that has not provided its funding support to the organization. Bristol City is the only other jurisdiction on the Trail that has not supported its annual fund.

The County requested that staff from The Crooked Road present an annual report to the County on the deliverables for FY 04 prior to the County taking action on the request. Bill Smith, Executive Director, made this presentation to staff and the Board of Supervisors in July. Since this time, the Crooked Road has invited the County's tourism director to be a part of the group's strategic planning board and increased its support of the Blue Ridge Folklife Festival. In August, the Crooked Road marketing effort provided national coverage in the USA Today for the Blue Ridge Institute.

Staff is pleased with the information presented to the County about the activities of The Crooked Road and their increased investment in Franklin County activities and programs. The Crooked Road staff have committed to providing an annual report on deliverables and their return on investment to the member jurisdictions in 2007 prior to submitting another request for operational assistance.

**RECOMMENDATION:**

Per staff recommendation, direct \$5,000 from the Tourism Fund Reserve Account to The Crooked Road for 2006 annual operating support.

**(RESOLUTION #04-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned staff recommendation for funding for \$5,000 as presented.

MOTION BY: David Hurt  
 SECONDED BY: Charles Poindexter  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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**PIEDMONT COMMUNITY SERVICES BOARD**

Jim Tobin, Executive Director, Piedmont Community Services Board, briefed the Board on the new Technology Drive and Maynor Street Projects. The deadline for the contracts for the Maynor Street Project should begin by March or April 2007. The intent is to sell the old facility after the move. The largest bulk of the money will be coming from HUD.

Office Building on Technology Drive. This office space will replace the East Court Street office. A final draft has just been released and construction will begin shortly after November after the selection of an architect.

\*\*\*\*\*

**FERRUM COMMUNITY HEALTH CENTER**

Richard E. Huff, II, County Administrator, shared with the Board a letter a grant letter of support for the Community Health Center; with an opening date of November 6<sup>th</sup>, 2006. Mr. Huff stated a federally-qualified community health center serving portions of Carroll, Floyd and Patrick Counties for the past 25 years. The Board and staff of Tri-Area Health are extending to the citizens of Franklin County the same comprehensive primary health care and pharmacy services they provide to the Tri-Area community. The new Ferrum Community Health Center will be on the corner of the Ferrum College campus and will serve the residents of western and southern Franklin County.

**(RESOLUTION #05-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize forwarding a letter of support for the Ferrum Community Health Center as requested.

MOTION BY: Charles Wagner  
SECONDED BY: Leland Mitchell  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

\*\*\*\*\*

**APPOINTMENTS:**

- Transportation Safety Commission Board (4-Year Terms) August 18<sup>th</sup>, 2010
  - Gills Creek, Boone, Blue Ridge, Union Hall & Rocky Mount Districts

**(RESOLUTION #06-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to reappoint Dr. Sandy Mankins to serve on the Transportation Safety Commission to represent the Blue Ridge District with said term to expire August 18<sup>th</sup>, 2010.

MOTION BY: Hubert Quinn  
SECONDED BY: Charles Wagner  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

\*\*\*\*\*

- Industrial Development Authority (4-Year Term) November 18<sup>th</sup>, 2010
  - Blackwater District

**INDUSTRIAL DEVELOPMENT AUTHORITY**

**(RESOLUTION #07-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to reappoint Jesse Jones to serve on the Industrial Development with said term to expire November 18<sup>th</sup>, 2010 representing the Blackwater District.

MOTION BY: Charles Poindexter  
SECONDED BY: Russ Johnson  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

\*\*\*\*\*

- Southern Area Agency on Aging (Unexpired Term for Wesley Nelson/Term to expire 12/31/2006) 3-Yr. Term

Will be an agenda item for October.

\*\*\*\*\*

**SCHOOL CARRY OVER OF UNSPEND LOCAL REVENUE**

Lee Cheatham, Director of Business & Finance, School System, presented the following request of an additional appropriation of carry over of unspent local revenue:

Revenues – Carryover – Local Appropriation from 2006-07 \$425,677.16

Proposed Expenditures:

- |    |   |              |
|----|---|--------------|
| 1. | Replacement of Telephone, Intercom and Clock Systems at Ferrum Elementary School        | \$ 38,143.62 |
| 2. | Replacement of Intercom Systems – BFMS East, BFMS West, and CAPS Building               |              |
|    | a) Ambassador Enterprises Inc.  | 46,550.00    |
|    | b) Jamison Electric Co, Inc.  | 7,200.00     |
|    | c) Contingency on Project   | 1,425.66     |
| 3. | Final Payment on Six Mobile Units – 1 at Callaway, 2 at Rocky Mount, 3 at Burnt Chimney | 42,437.00    |
| 4. | Set-Up for Six Mobile Units – Foundation, Utilities, Decking/Ramping                    |              |
|    | a) GFW Construction, Inc.   | 87,939.00    |
|    | b) Jamison Electric Co., Inc.   | 29,874.88    |
| 5. | Replacement/Repair of Paving – Front and Side Lots at the School Board Office           | 27,748.00    |
| 6. | Replacement of TV Cabling System at FCHS  | 37,800.00    |
| 7. | Upgraded additional Auditorium Stage Lighting   |              |

System – FCHS	66,559.00
8. School Facilities Study	<u>40,000.00</u>
Total Proposed Expenditures	<u>\$425,677.16</u>

The Franklin County Board of Supervisors has requested in past years that we submit a request for carryover appropriation of any school funds remaining unspent at the end of any fiscal year. \$425,677.16 remains unspent from the County appropriation to the School Board for fiscal year 2005-06. The Franklin County Board of Supervisors has approved the previous carryover requests for funds remaining at the end of the 1992-93 through the 2004-05 years.

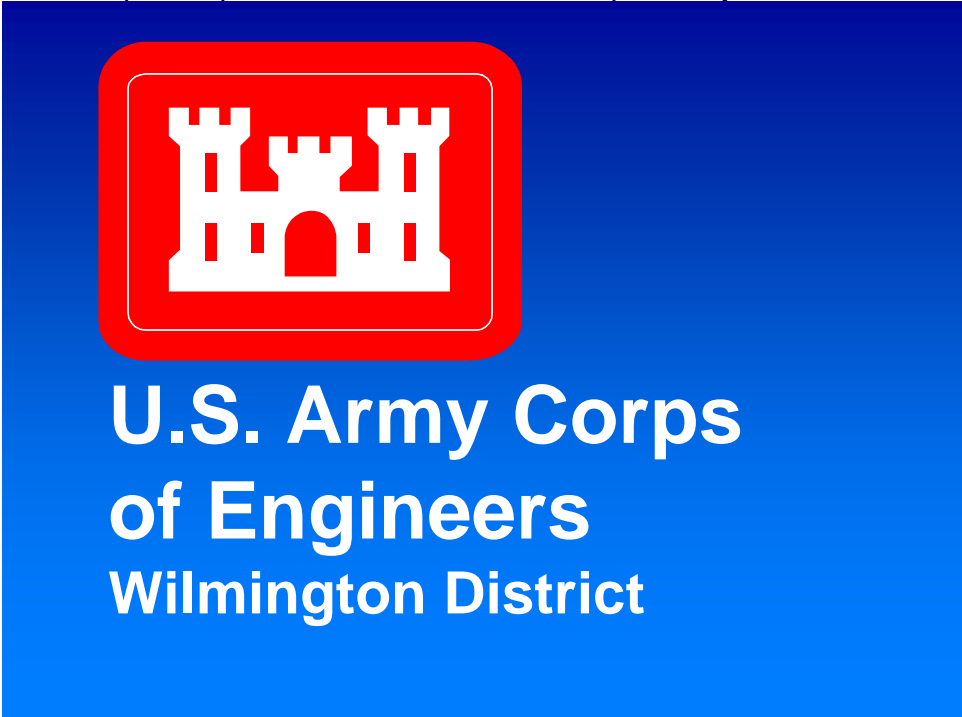
We respectfully request that the Franklin County Board of Supervisors give its approval for the appropriation and expenditure of these unspent 2005-06 County local school funds at their next meeting in accordance with the past suggestion that such a request would be considered for approval by the Board.

Board will revisit this issue during the September 26<sup>th</sup>, meeting.  
\*\*\*\*\*

**JAMISON MILL RECREATION AREA**

Colonel, John E. Pulliam, Jr., U. S. Army District Commander, addressed the Board of the potential closing of Jamison Mill Recreation Area. This park is one of the top 5 highest recreational area with budget cost and the Corps is looking at their 40 + targeted parks for possible closure and to explore ways to keep Jamison Mill open.

Neil Myers, Chief of Lakes Branch & Kevin McDaniels, Operations Manager, shared with the Board a power point of the overview of Philpott Project as follows:





U.S. Army Corps  
of Engineers  
Wilmington District

## Philpott Project



### Philpott Statistics

- Land: 6,770 acres
- Water: 2,880 acres
- 15 miles in length
- 100 miles of shoreline
- 998 feet m.s.l. (mfp)



U.S. Army Corps  
of Engineers  
Wilmington District



U.S. Army Corps  
of Engineers  
Wilmington District

## Five Project Purposes

- Flood Damage Reduction
- Hydroelectric Power
- Water Supply
- Recreation
- Fish & Wildlife





U.S. Army Corps  
of Engineers  
Wilmington District

## Potential Recreation Closures???

- Toward the beginning of FY 2006, the Wilmington District began to look at potential recreation areas that could be closed due to limited funding and increasing operations and maintenance costs.
- Areas were initially identified that had low visitation, were expensive to operate and/or had significant backlogged maintenance.
- The District has looked at all 44 recreation sites through a process that reviews more than 20 factors.



U.S. Army Corps  
of Engineers  
Wilmington District

## Matrix Factors

- Factors used to rate recreation areas included:
  1. Site conditions
  2. Visitor use rates
  3. Costs to operate the site
  4. Economic Impacts to the local area
  5. Historical or cultural significance
  6. Availability of similar facilities nearby
  7. Alternative actions that may be available
  8. Costs of updating facilities to a reasonable standard



U.S. Army Corps  
of Engineers  
Wilmington District

## Philpott Parks Identified

- Jamison Mill was identified for possible closure, along with Ryans Branch (partial-campground) and Turkey Island.
- Some quick facts about Jamison Mill
  - Cost per visitor is \$2.22.
  - Average cost per visitor at Philpott is \$0.92, throughout the District it's \$0.62.
  - Annual attendance at Jamison is around 10,500.
  - Similar facilities are found within 3-5 miles.
  - Estimates to repair backlogged maintenance could exceed 1.5 million dollars.



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of Engineers  
Wilmington District

## Backlogged Maintenance



U.S. Army Corps  
of Engineers  
Wilmington District

## Backlogged Maintenance (cont.)



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of Engineers  
Wilmington District

## Backlogged Maintenance (cont.)





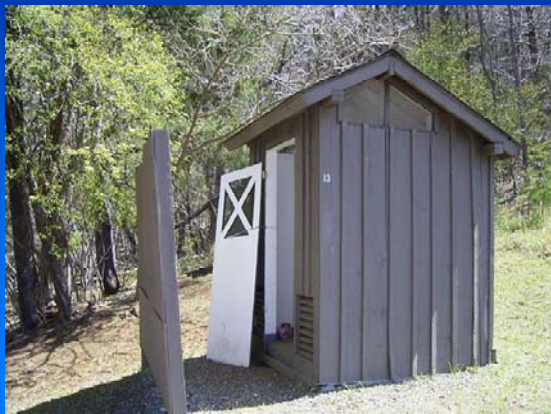
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of Engineers  
Wilmington District

## Backlogged Maintenance (cont.)



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of Engineers  
Wilmington District

## Other Challenges



Part of Jamison Mill is accessible only by water. This increases O&M costs and makes the areas more difficult to manage.



U.S. Army Corps  
of Engineers  
Wilmington District

## Other Challenges (cont.)



Although scenic and peaceful, these sites are rarely used by the public.



U.S. Army Corps  
of Engineers  
Wilmington District

## Where do we go from here?

- September 06: Briefings have been scheduled with our Division Office and Headquarters.
- October 06: Congressional staff, local officials and media will be notified in sequence.
- November 06: Evaluate customer and congressional feedback.
- December 06: Final decision to be made regarding closures
- January/February 07: Begin physical closures.



U.S. Army Corps  
of Engineers  
Wilmington District

## Alternative Options

- No decision has been made at this point.
- If Jamison Mill is closed, there may be options.
  1. The area could be leased to a Federal, state, county, or local partner. It could even be a quasi-public group such as the Boy Scouts or YMCA.
  2. The area could be made available to volunteer groups or for special events (i.e. the reunion).



U.S. Army Corps  
of Engineers  
Wilmington District

## Questions???

The Board asked as to why the Jamison Mill Park became in such disrepair. Mr. McDaniels stated the past managers and funding shortages certainly contributed to the present state of the Jamison Mill Park.

Colonel Pulliam requested the Board to consider a partnership with the County, state or other non-profit agency. The Board directed staff to meet with the Corp of Engineers to get plans and cost to bring back to the Board.

\*\*\*\*\*

#### **DEPARTMENT OF SOCIAL SERVICES STAFF REQUEST**

Elizabeth Little, Director of Social Services, stated The Franklin County Social Services Board requested that its Director submit a request in writing to the Board of Supervisors for the approval of two additional staff positions. The two positions being requested are an additional Foster Care Caseworker and an additional Foster Care Prevention Specialist.

On sheer numbers alone, the case is well supported for additional help. The foster care caseload since December has risen by 47% and does not show signs at the present time of leveling off. In raw numbers, this equates to 38 additional children that have come into the system in the last six months. As the letter indicates, there are currently five Foster Care Caseworker positions available which adds an additional 7.6 cases per worker to already stretched staff. In working with the CSA program, County staff has expressed concern over the office load being carried by each worker and its effect on actively managing the cases in order to keep the costs as low as possible and still looking out for the best interest of the children involved.

The second position is for a Foster Care Prevention Worker. Again, County staff has acknowledged the importance of the work of this individual as each child that is prevented from entering into foster care through intensive case management nets a savings of almost \$21,000. It is easy to pay for this position if several children a year are prevented from entering the foster care system. Additionally, the recruitment of foster care homes is a very important element that is understaffed. In the absence of being able to identify additional foster care homes in our community, children are often sent outside our community or into more expensive foster homes through agencies operating in Roanoke where the average cost per month is several times what they can be housed in a local foster home. Identifying potential new homes is another very important element to keeping the children in our community and in the least cost setting which serves their best interest.

Staff first acknowledges that mid-year staffing requests should not be made except under extreme circumstances. The influx of foster care children in the custody of the Department of Social Services has met that test since the budget was put together and this 47% increase in caseload has clearly stretched an already stressed system. It is staff's belief that both positions can be justified. Support for the Case Worker position is based on what County staff sees as the inability of current staff to always seek the lowest cost options given the lack of time available due to caseload requirements. The Prevention Worker, if as successful as the current employee, can pay for itself quite easily in reduced foster care growth.

#### **RECOMMENDATION:**

It takes, at a minimum, ninety days to bring a new DSS employee on board. Staff recommends that both positions be approved by the Board of Supervisors effective January 1, 2007. In the current year this cost will equal approximately \$40,000 to which their unexpended local funds from last fiscal year of \$23,168 could be applied. 25% of the cost should be covered by the State (\$10,000) and the remaining \$6,832 could come from the Board's contingency. However, if both positions are approved, County staff recommends that the positions be reviewed in next year's budget process for effectiveness and determine if caseload still warrants the positions. Additionally, staff recommends that the Foster Care Prevention Specialist be required to document quarterly the success of identifying and acquiring new foster care homes in the community as well as a quarterly report as to the effectiveness of the foster care prevention program in reducing the growth of foster care placements in our system.

#### **(RESOLUTION #08-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned recommendation as presented.

MOTION BY: David Hurt

SECONDED BY: No Second

#### ***AMENDED MOTION TO HIRE ONE (1) CASE WORKER WITH FOLLOW UP RESULTS OF THE POSITION:***

AMENDED MOTION BY: Russ Johnson

AMENDED SECOND BY: Charles Poindexter

VOTING ON THE AMENDED MOTION WAS AS FOLLOWS:

AYES: Mitchell, Poindexter, Johnson, & Angell

NAYS: Hurt

ABSTAINED: Quinn & Wagner

THE MOTION PASSED WITH A 4-1-2 VOTE.

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**RABIES VACCINATION CLINIC & AGENCIES OFF SITE TO SELL TAGS**

Daryl Hatcher, Director of Public Safety, advised the Board in an effort to control the spread of the rabies virus, Franklin County in conjunction with local veterinarians and staff, previously sponsored a yearly rabies vaccination clinic to benefit citizens who ordinarily may not have an opportunity to obtain vaccinations for their pets. Traditionally the clinic is held in the fall prior to hunting season. The clinic, if approved, will be held in various locations throughout the county on October 14, 2006.

Sponsorship of a rabies vaccination clinic for pets in Franklin County will reduce the potential spread of the virus. The Code of Virginia relating to Animal Laws requires that two conditions be met before a canine or feline can be vaccinated outside the controlled environment of a certified veterinary facility. First, approval must be granted by the local health department. Second, the local governing body must declare the holding of such a clinic is for the health, safety, and welfare of the citizens to reduce the potential threat of rabies transmission in the area.

Once approved by the Board of Supervisors, staff will secure authorization from the local health department to conduct the clinic.

The clinic will only be available to Franklin County and Rocky Mount residents. A \$5.00 fee per vaccination has traditionally been charged to the owner to offset the associated expense in conducting the clinic.

In addition, pursuant to Franklin County Code sec. 4-53, the Board of Supervisors must authorize the selling of licenses outside of the Franklin County Treasurer's Office.

Fees for dog licenses sold at the authorized locations will remain unchanged from that charged at the Franklin County Treasurer's Office.

Estimated costs and revenues generated from the rabies clinic held in 2005 were as follows:

Costs associated with two (2) veterinarians:	\$2,215.00
*(This amount reflects the cost of the rabies vaccine, syringes, mileage, and 50% of the revenue generated from providing 443 vaccinations.)	
Four (4) assistants, two (2) per veterinarian @ \$100.00 each.	\$400.00
*(Assistants issue rabies receipt and collect fees for vaccination)	
Total cost:	\$2,615.00
Revenue received: (443 vaccinations @ \$5.00 each)	\$2,215.00

Staff respectfully recommends and requests the Board of Supervisors declare the holding of this County Rabies Clinic is for the health, safety, and welfare of the citizens to reduce the potential threat of rabies transmission in the area and authorize the County Rabies Clinic to be held on October 14, 2006.

In addition, pursuant to Franklin County Code sec. 4-53, staff requests that the Board of Supervisors authorize the selling of licenses outside of the Franklin County Treasurer's Office at the following locations:

- (1) Franklin County Department of Public Safety
- (2) Noah's Ark Animal Complex
- (3) The Pet Clinic of Rocky Mount
- (4) Veterinary Services

The fee for vaccination is requested to remain unchanged at \$5.00 per animal. The date, times, and locations of the clinic will be published in local newspapers for a minimum of five (5) editions. Flyers will also be distributed in various places throughout the county.

**(RESOLUTION #09-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve staff's recommendation as submitted.

MOTION BY: Leland Mitchell  
SECONDED BY: Charles Poindexter  
VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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### **ANIMAL SHELTER ASSESSMENT**

Darryl Hatcher, Director of Public Safety, stated In June of this year the Board of Supervisors requested the Director of Public Safety prepare a report on the status of animal control operations following a request to hire an animal shelter manager in an effort to reduce euthanasia rates.

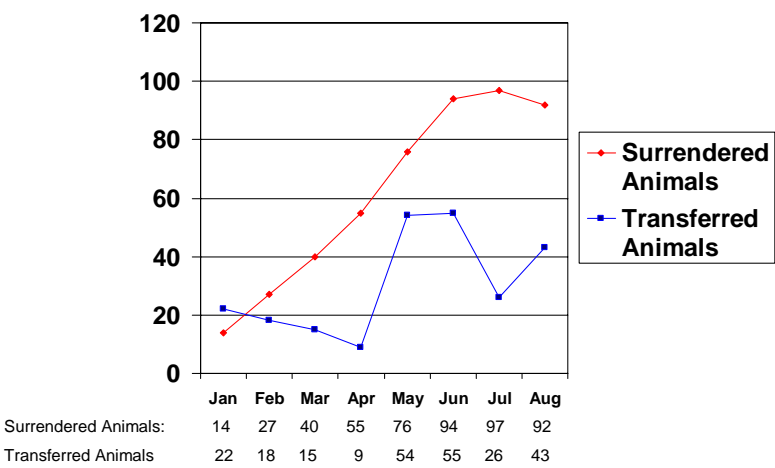
In preparing for this report, I studied enforcement efforts, arrest reports and calls for service compiled by animal control officers. This study also included manpower needs for animal control, specifically, whether current staffing levels are adequate and appropriate for future improvements. I studied data from the past three years submitted by the animal control division indicating the number of animals taken in at the animal shelter, the number adopted, transferred, and euthanized. Finally, I looked at shelter conditions; specifically the structural conditions and the functionality of the shelter as it relates to operations.

Increasing visitation hours has created problems, the most obvious being that it takes 4 hours of enforcement time away from animal control officers each day. An increase in the hours of operation at the shelter has created an increase in workload at the shelter. Time officers once were able to dedicate to compiling reports has been reduced and discrepancies became more prevalent. Increased hours also resulted in a decrease in numbers of summonses issued for violations, as well as decreasing the amount of time officers had traditionally spent enforcing other code infractions such as solid waste violations. An additional problem became apparent as increased hours led to an increase in the amount of surrendered animals - animals whose owners voluntarily give them up - to the shelter. This result almost invalidated the amount of transfers arranged by volunteer efforts. Finally, the amount of overtime incurred by officers has increased as they were unable to take excess hours off during what once were slower periods during the workday.

A person who can serve as an adoption specialist is needed. A specialist would not have enforcement obligations but would concentrate on promoting responsible pet ownership practices and oversee the animal care and adoption programs at the animal shelter. This position, if approved, will allow officers to concentrate on enforcement responsibilities and ensure full implementation of the changes outlined in this report. This person should be highly organized with a strong background in volunteerism, animal adoption, and animal training. A "Shelter Manager" as some have requested, would have a focus too narrowly applied to be able to affect the necessary changes. An "Adoption Specialist" is needed at the shelter that would concentrate on public education, volunteer coordination, adoption programs, and shelter procedures. This position will act as a liaison to local animal welfare agencies to foster adoption agreements as well as coordinate the volunteer efforts centered on such objectives. The specialist could also work with Franklin County schools to offer responsible pet ownership classes for students.

In addition to increasing public hours of operation at the shelter, in May of this year, the animal control division began a loosely assembled volunteer program to assist officers with caring for the animals at the shelter. Volunteers began transferring animals out of the shelter to breed specific rescue groups, as well as other animal rescue agencies which decreased the euthanasia rate for dogs by 36%. They have also provided much needed interaction with the animals. Coordination of volunteer efforts is vital, but must be combined with solutions which target the root cause of unwanted animals. For example, public education of pet owners is imperative to reduce the occurrence of wandering animals. County ordinances must be updated and new programs initiated which encourage pet owners to spay and neuter their pets. Coordination of shelter efforts along with ordinance amendments that target specific problems must be addressed in order to increase efficiency of operations at the shelter.

2006 Surrendered vs. Transferred Animals  
(Dogs and Cats)



Ordinances should be enacted to target stray animals which lead to indiscriminate breeding. Identifying habitual violators of these laws and rendering appropriate disincentives will likely reduce the population of wandering animals. For example, an amendment to existing ordinances requiring the owner to spay or neuter a nuisance animal in which multiple straying complaints have been received would target problem owners/animals.

Animal licensing fees should be changed to encourage spaying and neutering of pets. Current license fees are \$4.00 for male and altered females and \$10.00 for unaltered females. The fee schedule should be amended to reflect either altered or intact animals with fees of \$4.00 and \$10.00 respectively. At first it would appear that a mandatory spay/neuter law would reduce animal shelter euthanasia rates and decrease owner surrendered animals. In fact, Tacoma Washington instituted a mandatory spay/neuter law for animals 4 months or older. Within three years of its inception, City Council repealed the ordinance as enforcement costs tripled and sales of licenses decreased. During the three years that the law was enacted, compliance rates were reduced and euthanasia rates remained unchanged. Tacoma, WA and Oklahoma City, OK both were faced with high euthanasia rates at their shelters due to low spay/neuter rates. Both localities instituted a program which directly led to a significant reduction in their euthanasia rates by reducing the number of animals being surrendered to the shelter. A Spay/Neuter Assistance Program (SNAP) was developed to offer to low income populations that could not ordinarily afford the high cost of spaying and neutering and routinely choose to abandon animals rather than incur the burdensome cost. The revenue generated from license receipts from intact male dogs, as well as donations, can be used to fund a Spay/Neuter Assistance Program that offer vouchers that can be awarded to low income pet owners to help offset the cost of spay/neuter procedures.

Other localities have attempted to address nuisance problems by enacting leash laws. These laws are difficult to enforce as they too translate into increased enforcement costs. Unfortunately it also led to more owners chaining their dogs, going against the recommendations of reputable animal care experts.

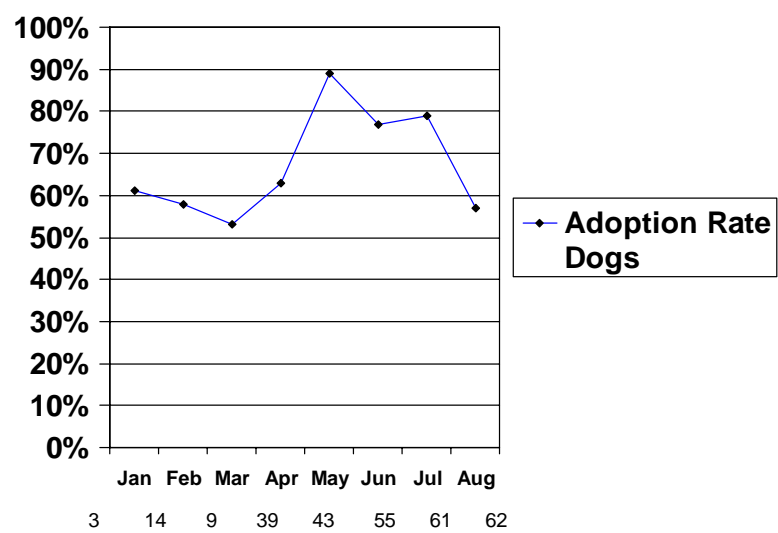
Upon inspection, I found that the physical condition of the shelter is seriously dated and requires an extraordinary amount of maintenance to adequately meet state standards. State regulations require the shelter be maintained between 50 and 85 degrees. Heat pumps run continuously on hot and cold days to maintain the required temperature. High electric bills indicate that the shelter needs structural improvements, such as upgrades in insulation that will, in the future, prove to be cost effective. High iron levels in the well water at the shelter cause corrosion to the animal watering system making sterilization difficult. Concrete surfaces are porous making sterilization difficult unless the floors and walls are sealed annually. Gates are old and have gaps large enough to allow small animals to become entangled or escape. Gutters are pulling away from the façade due to deteriorating wood. Office space is limited and contained outdated technology. Lack of space in general does not allow for an interaction area for the public to use to familiarize themselves with any animal. The shelter has a limited quarantine area that creates difficulty in separating newly arrived animals during the mandated holding period. Limited holding facilities forces animal control officers to euthanize adoptable animals to create space for new arrivals.

Due to the animal control officers’ ingenuity and maintenance efforts, the facility receives perfect compliance from the health department during inspection. However, the time officers must commit to facility maintenance diminishes their enforcement efforts. Volunteers have provided facility maintenance, in some cases at their own expense, and updated some facilities as budgets allowed. Improvements have been made to the “cat house” through monetary donations and dedicated volunteer efforts.

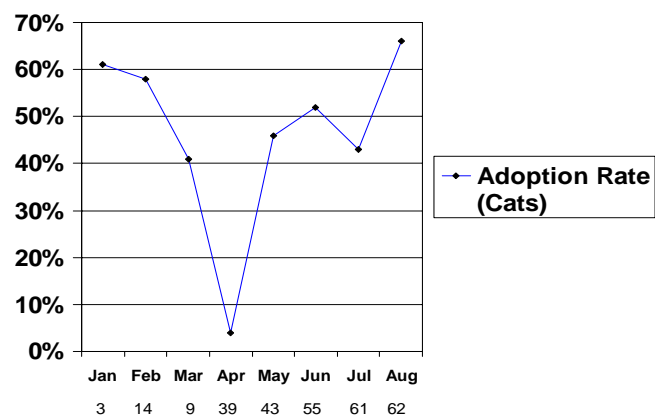
While some maintenance issues can be addressed through facility repairs and upgrades, a feasibility study should be conducted to compare shelter renovations vs. replacement.

Changes have been made to improve shelter operations. Information technology is currently being upgraded so records can be maintained electronically by Public Safety staff. Desktop computers are being replaced with laptop computers to give officers flexibility to write reports while away from the shelter. Animal management software has been installed and tested which should increase officer productivity by automating the intake process and reducing the number of errors. Some additional improvements, such as new standardized intake procedures, have already been implemented and new operational procedures are currently being prepared. Animal care at the facility has been increased. Volunteers and staff are working with local veterinarians who visit the facility twice per week. Sick, neglected and injured animals that are obviously ill are taken directly to the veterinarian’s office for treatment prior to being housed at the shelter.

### 2006 Adoption Rates (Dogs)



### 2006 Adoption Rates (Cats)



The animal control division aided by volunteers has also created a web page with up to date pictures of available animals and adoption information. This gives citizens who wish to adopt an animal the opportunity to view the animals at the shelter from their home computers. This site has averages over 100 hits weekly. The information technology department is working to increase internet connection speed at the shelter to make this process more efficient.

**RECOMMENDATION:**

Although it appears to some that hiring a “Shelter Manager” is the answer to all problems at the facility, creating one position without effecting changes to county ordinances that deter indiscriminate breeding of dogs and cats will only provide temporary relief. The reality is there are much broader issues which also need addressing for long term goals to be realized such as public education and assistance, which are key elements in addressing the unwanted animal population problem in Franklin County.

Staff respectfully recommends that the Board of Supervisors endorse the plan of action as outlined in this report. It is further recommended that the Board authorize a feasibility study for the animal shelter facility to compare maintenance requirements to construction costs of a new facility.

The following power point presentation was presented for the Board’s review:

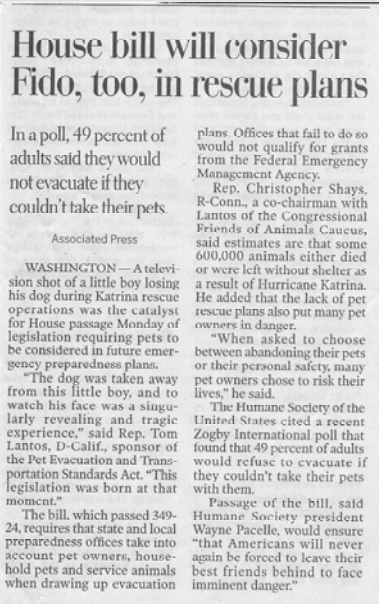
Overview

- ❑ Historically, Franklin County has been an agricultural community.
- ❑ Economic growth in manufacturing and technology industries increased population.
- ❑ County population becoming less agriculturally based.
- ❑ As populations expands, public opinions have changed toward companion animals.
- ❑ Dogs and Cats have taken a different role in the family setting.

Overview

- ❑ Nationally, evidence of change reflected by consumer activity in past 20 years.
- ❑ PetSmart Statistics
  - Established in 1987 in Phoenix AZ.
  - By 1993 had grown to 107 stores in 19 states nationwide.
  - 1999 launches retail web site and opened it’s 500<sup>th</sup> retail store.
  - 2005 total sales were \$3.76 billion

Changes in Emergency Management objectives



May 2006, Roanoke Times & World News

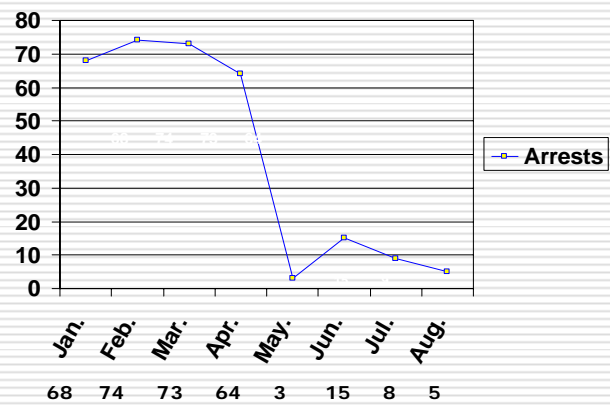
## Overview

- ❑ Earlier this year, Franklin Co. implemented programs to attempt to reduce the euthanasia rate and increase adoptions.
- ❑ Hours were expanded at the shelter.
- ❑ Volunteer program was initiated to promote animal adoptions from the shelter.
  - Adoption efforts increased
  - Animal transfer efforts increased

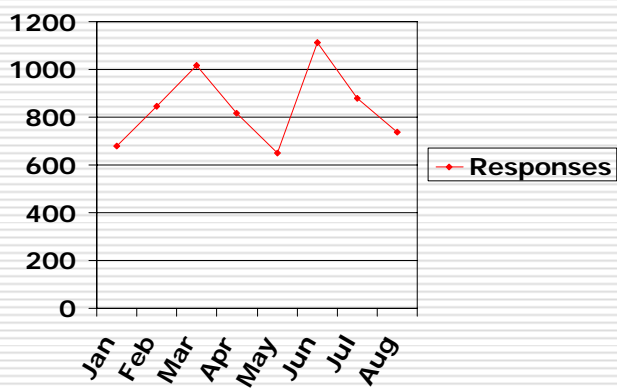
## Overview

- ❑ Animal Control workload has increased with population growth.
  - Calls for service increased.
  - Expanded shelter hours
    - ❑ Decreased Enforcement hours
    - ❑ Increased number of "surrendered" and "drop off" animals.
    - ❑ Increased intake nullified volunteer adoption and transfer efforts.

# Animal Control data 2006

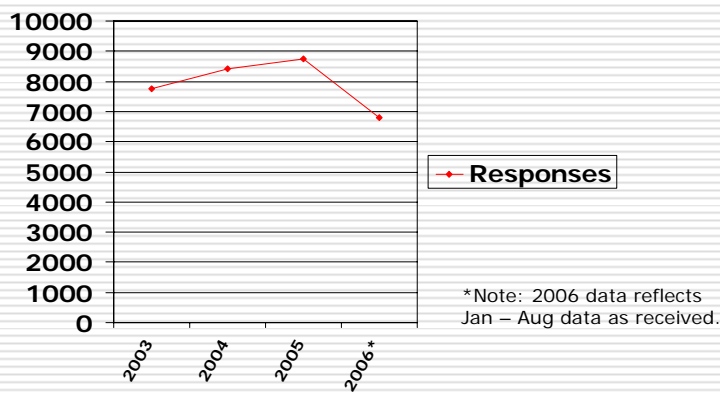


# Animal Control calls for service (2006)



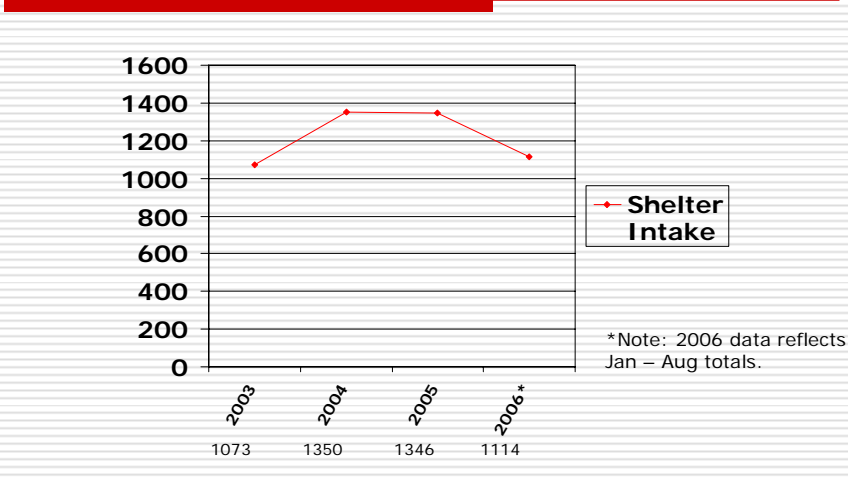
# Overview

Animal Control Calls for Service  
(2003 – 2006)

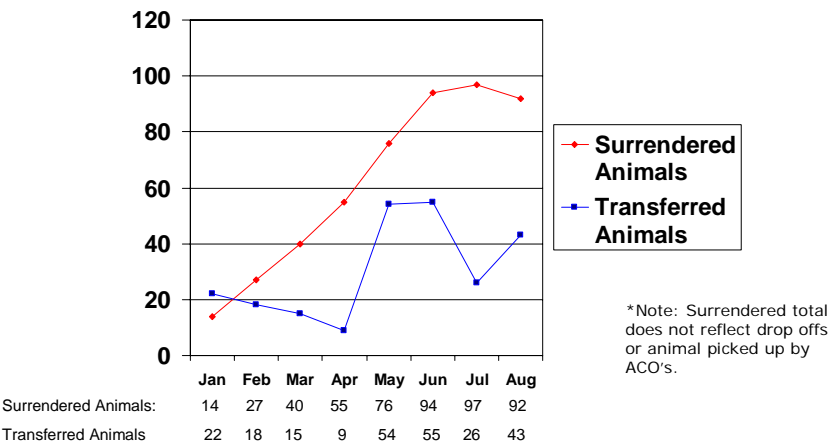


# Animal Shelter (Intake)

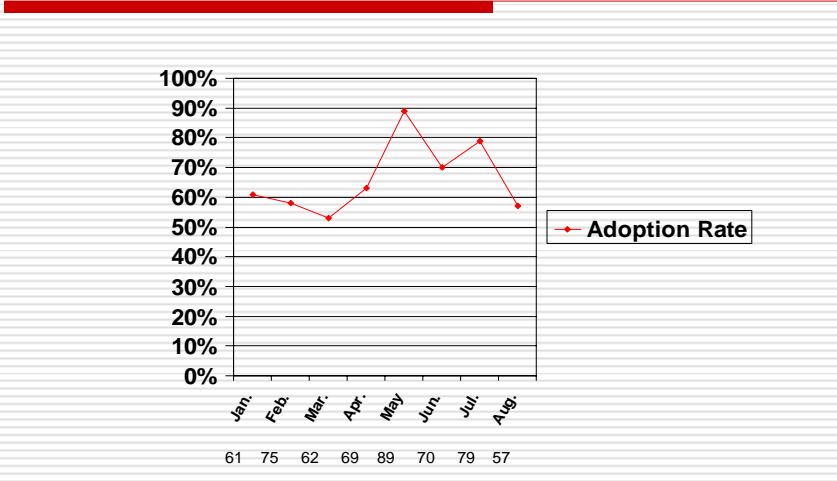
(2003 – 2006)



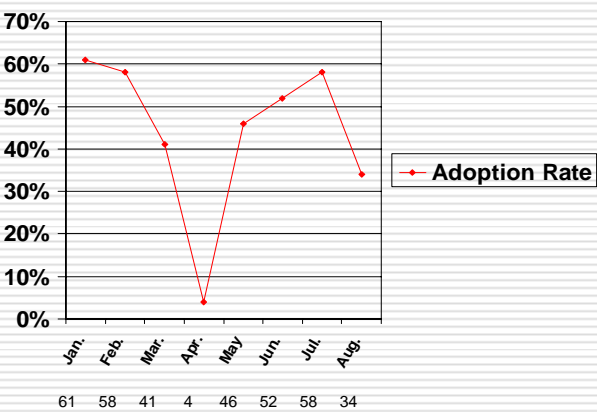
## 2006 Surrendered vs. Transferred Animals (Dogs and Cats)



# Adoption Rate (Dogs)



# Adoption Rate (Cats)



## Journal of Veterinary Medical Association

### Where do shelter animals come from?

- Requested euthanasia due to illness
- Moving
- Found animal (stray, abandoned, etc...)
- Landlords will not allow pets
- Owner has too many animals
- Euthanasia due to age
- Cost of maintenance of pet (Vet. Care, Spay/Neuter)
- Allergies within the family
- House soiling.

Clearly, many of the reasons animals end up in shelters have nothing to do with breeding, but rather irresponsible pet owners who opt not to care for their animals. Only education and aggressive adoption programs will help resolve these situations.

May 2006

ARE MANDATORY  
SPAY/NEUTER LAWS  
THAT TARGET EVERYONE  
THE ANSWER TO REDUCE  
SHELTER INTAKE  
AND EUTHANASIA RATES?

## Mandatory Spay/Neuter Law

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- ❑ Seems plausible
  - ❑ Other municipalities enacted
  - ❑ Effects noted:
    - Immediate decrease in license compliance
    - Massive increase in Enforcement budgets
    - Increased euthanasia
    - Reduced rabies vaccinations led to increased rabies cases
    - Many localities repealed these laws within a few years of passage
- 

## James D. Couch, Oklahoma City Manager

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*Any dramatic improvements to decreasing shelter intake and euthanasia rates will have to come in the form of a spay/neuter program, either funded alone or in concert with assistance offered by community animal groups, targeting low-income owners, low-compliance neighborhoods and individual chronic violators.*

*Staff was asked to investigate the potential of decreasing the intake and euthanasia rates at the Animal Shelter through ordinance amendments.*

*November 2003, Oklahoma City, OK.*

## Tacoma WA. Spay/Neuter Program

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During twelve years of providing subsidized neuter programs, shelter intake decreased from 40,000 a year to 25,000 per year. The City of Tacoma and the Humane Society of Tacoma-Pierce County, each contribute equally to the municipal spay-neuter fund. In Tacoma it is mandatory to spay or neuter animals impounded for the second time in a 12-month period. To date only 23 dogs have not been claimed because of the mandate. Owners can use their own vet at their own expense for the sterilization, or if the owner is low-income and qualify, a municipal voucher can pay the \$35-\$50 cost for the sterilization from the spay/neuter assistance funds. They are providing between 80 and 100 sterilization vouchers a month to low-income residents.

## Franklin Co. Avg. Spay/Neuter Costs

□ Dogs:

- Spay \$159.00
- Neuter \$114.00

□ Cats:

- Spay/Neuter \$86.00

### Angels of Assisi Fee Schedule: Mobile Spay Shuttle Cost of Services

- ❑ Pricing may vary based on local humane society policies.

- ☐ Cat Spay/Neuter \$33.00
- ☐ Female Dog Spay \$43.00
- ☐ Male Dog Neuter \$38.00

(effective 05/15/06)

## How can I learn more?

You can visit our website

[www.spayva.org](http://www.spayva.org)

For the latest news stories and  
employment/volunteer opportunities.

## How can I make a donation?

You can mail your check to:

Spay Virginia South Central Region  
18 North Princeton Circle  
Lynchburg, VA 24503

OR

You can make a credit card donation on  
our website: [www.spayva.org](http://www.spayva.org)

Pic of back of van

The logo for Spay Virginia South Central Region. It features the word "SPAY" in large, bold, black capital letters with a white silhouette of a dog's head inside the letter 'A'. Below "SPAY" is the word "VIRGINIA" in blue, outlined capital letters. Underneath "VIRGINIA" is the text "South Central Region" in a black, cursive script font.

The logo for Spay Virginia South Central Region. It features the word "SPAY" in large, bold, black capital letters with a white silhouette of a dog's head inside the letter 'A'. Below "SPAY" is the word "VIRGINIA" in blue, outlined capital letters. Underneath "VIRGINIA" is the text "South Central Region" in a black, cursive script font.

A black and white outline map of the state of Virginia. In the southwestern part of the state, there is a small silhouette of a dog, likely a pit bull or similar breed, standing on its hind legs.

Spay Virginia South Central Region  
18 North Princeton Circle  
Lynchburg, VA 24503

Phone: 888-850-0129  
Email: [info@spayva.org](mailto:info@spayva.org)  
[www.spayva.org](http://www.spayva.org)

*saving lives by prevention*

### What is Spay Virginia?

Spay Virginia is a statewide project of the Virginia Federation of Humane Societies that is designed to bring together private and municipal shelters, rescue groups, local governments, and veterinarians. Spay Virginia encourages and assists these groups in coordinating efforts to establish regional spay/neuter programs that address the problem of dog and cat overpopulation. By working with Spay Virginia, each region assesses its needs, identifies existing services and resources, and develops a plan tailored to the specific needs of each region.

### Is my area in a Region?

Yes. In fact the entire Commonwealth has been broken out into 12 regions. The South Central Region consists of the counties of Amherst, Appomattox, Bedford, Campbell, Halifax, Pittsylvania and the cities of Bedford, Danville and Lynchburg.

[www.spayva.org](http://www.spayva.org)

### What is Spay Virginia trying to accomplish?

Implementing a statewide plan hopefully will reduce and eliminate the need to euthanize healthy, adoptable animals. By creating an umbrella for the groups in each region, we can establish continuity across the state and monitor needs, programs, and results in a more precise and efficient manner. We can also strengthen existing outreach programs and establish new ones.

### What are some examples of other Regions?

Since each plan is tailored to the needs of the Region individually, each Region is different. In the Piedmont Region, there is a network of 50 veterinarians who perform low cost spay/neuter surgeries. In the Central Region, a transport van is provided for the groups to use. In the Shenandoah Valley Region a super clinic is under way.

### What is the plan for the South Central Region?

Only limited low-cost spay/neuter options are available in the region through the assistance of local veterinarians and an occasional visit from a mobile spay/neuter clinic that operates in another region. All of the organizations have programs in place but each is operating at full capacity and all have a waiting list. While these programs are valuable, they are not enough as evidenced by the euthanasia rates in the region. The solution proposed by the coalition is to open and operate a high-volume, low-cost stationary spay/neuter clinic, with free transport services, that would serve at a minimum the previously listed counties.

The Spay Virginia South Central Region plans to partner with Humane Alliance Spay/Neuter Clinic. Humane Alliance, located in Ashville, NC, has been in operation for the past ten years and services 30 organizations in 20 Western North Carolina counties. Operating with a 4 veterinarian staff and providing free transport to the clinic for surgeries, Humane Alliance performs over 16,000 surgeries annually. The euthanasia rate has dropped in the county where Humane Alliance is located by over 50%, and it has begun to drop in many of the other counties as well.



## Potential revenue sources for Spay/Neuter Assistance Program

- Private contributions
- Targeted fundraising
- License fees
  - Amend current county license fee schedule
  - Increase fee for intact male dogs from \$4.00 to \$10.00

## License revenue projection

Franklin County License Sales\*\*  
(50% of yearly license sales x \$6.00)

- 2003**
  - 2123 regular dog tags purchased = \$6,369.00
- 2004**
  - 4043 regular dog tags purchased = \$12,129.00
- 2005**
  - 3109 regular dog tags purchased = \$9,327.00

\*\$9,200 average revenue = 230 vouchers/year @ \$40.00/voucher.

\*\*Source: Franklin Co. Treasurer's Office

□ An “Adoption Specialist”, as a point of contact, will:

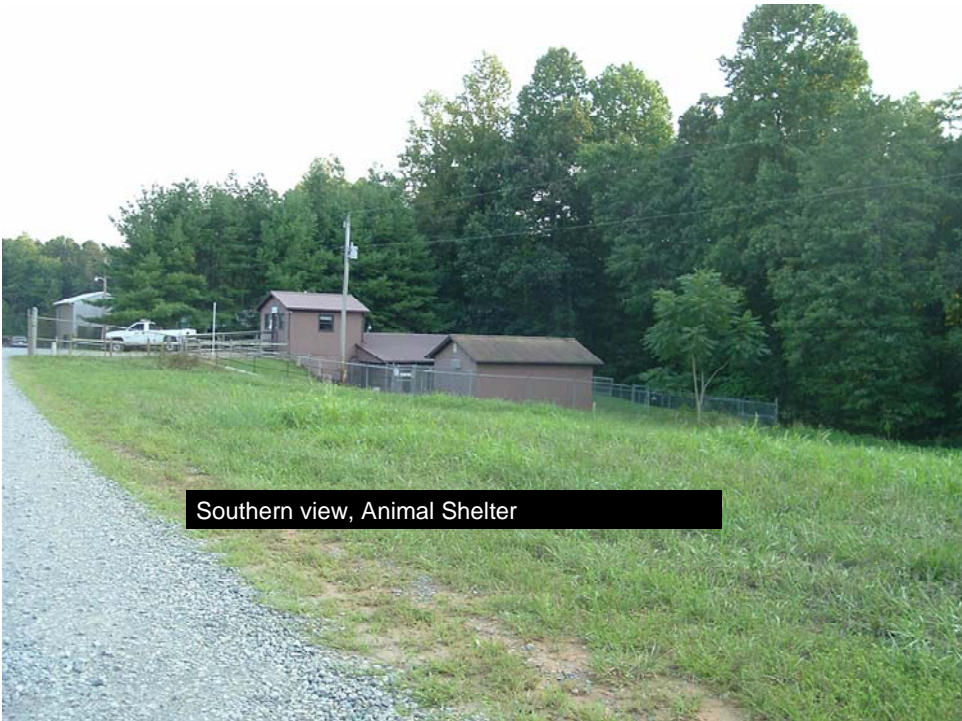
- Oversee adoption program at the Franklin County Animal Shelter
- Coordinate potential spay/neuter assistance program
- Network with established humane agencies
- Promote responsible pet ownership through education and training
- Promote responsible pet ownership by providing instruction and information through various media outlets
- Attend and participate in professional and community meetings to recruit interested parties for volunteer service
- Coordinate efforts of volunteer animal shelter assistants in caring for shelter animals
- Recruit, orient, and train new volunteers
- Monitor and evaluate the efficiency and effectiveness of volunteer services
- Participate in fund-raising activities
- Schedule and coordinate volunteer recognition and appreciation events

## Adoption Specialist benefits

- Increased spay/neuter
  - Spay/Neuter program
  - Public Education
- Increased adoption
- Decreased euthanasia
- Coordinated/Structured volunteer system
- Partnership with local, state, national humane programs/agencies
- Increased enforcement as shelter duties reduced.

## Facility conditions

- Constructed in 1970's by cooperative efforts between County and high school vocational trade classes.
- 3300 square ft. kennel area
- 384 sq. ft. building serves as office, lobby, food prep area, and storage facility.
- Poor ergonomics. Building is not ADA compliant, facility layout is not conducive for public.
- Only restroom located in office building.
- Lack of office space for ACO's
- Low speed internet access prohibits link to County intranet.
- Limited cat storage as well as quarantine facilities leads to off site boarding.
- High utility bills (State mandate 50F – 85F)
- High maintenance to provide for mandated sterilization of facility to prevent cross contamination.







## Summary

- Target the major source of animal intake at shelter
  - Reduce the number of surrendered and stray animals.
    - Discourage/Reduce indiscriminate breeding
    - Promote responsible pet ownership practices
    - Increase license fees by amending county ordinance to reflect "altered" or "intact" animals.
    - Use increased revenue toward Spay/Neuter Assistance Program (SNAP)
    - Hire "Adoption Specialist" to coordinate program and fulfill objectives.
    - Increase enforcement efforts promote compliance.

## Summary

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- ❑ Discourage indiscriminate breeding
    - Amend nuisance animal codes to mandate spay/neuter for repeat offenders.
    - Promote responsible pet ownership through education initiatives.
- 

## Summary

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- ❑ Promote compliance with animal ordinances
    - Increase Enforcement
    - Increase efficiency
      - ❑ Electronic report filing system
      - ❑ Standardize shelter intake process
        - Electronic filing system
      - ❑ Decrease Shelter duties
        - Continue to utilize volunteers to assist with shelter operations.
        - Improve shelter facilities to reduce maintenance and upkeep.
- 

## Summary

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- ❑ Feasibility study of shelter conditions.
    - Renovation vs. construction
    - Addresses future needs.
    - Consolidate Animal Control functions in central area.
    - Public “friendly” facility.
-

# Summary

- ❑ Although it appears to some that hiring a “Shelter Manager” is the answer to all problems at the facility, creating one position without effecting changes to county ordinances that deter indiscriminate breeding will only provide temporary relief.
- ❑ The reality is there are much broader issues which also need addressing for long term goals to be realized such as public education and assistance, which are key elements in addressing the unwanted animal population problem in Franklin County.
- ❑ An Adoption Specialist position in conjunction with the recommended changes, will address these issues.

The Board requested staff to bring back amended language to the existing ordinances  
**(RESOLUTION #10-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned staff’s recommendation of the hiring an Animal Shelter Specialist with the existing job description as submitted.

MOTION BY: Russ Johnson  
SECONDED BY: David Hurt  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

\*\*\*\*\*

**REVIEW OF CONCEPT PLAN REQUIREMENTS & PROFFER CONDITIONS**

Frank Fiori, Director of Planning and Community Development, shared with the Board a proposed listing of requirement for rezoning applications/petitions as follows:

**FRANKLIN COUNTY**

**REQUIREMENTS FOR REZONING APPLICATIONS/PETITIONS**

**Consultation with planning staff** is strongly recommended prior to filing of a rezoning request to review the proposal, identify specific information that may need to be submitted, and discuss procedures. In addition to discussing the proposal with planning staff, it is recommended that the applicant contact neighboring property owners and other regulatory agencies (i.e. VDOT and Health Department) to review the proposal.

**Filing Deadline:** Applications must be received by 4:30 P.M. on the deadline date listed on the schedule at the back of this packet in order to be processed and considered for public hearing. Applications for Rezoning must contain specific information, as detailed below and all fees paid by 4:30 P.M. on the advertised deadline date. Incomplete applications will not be accepted nor advertised.

**Application Requirements:**

- 1. Completed application form**, typed or printed in ink and signed by applicant, including owner’s consent and signature.
- 2. Letter of application** stating in general terms:
  - (a) the proposed use of the property,
  - (b) the effect of the changes on the surrounding area,
  - (c) the reason for the request
- 3. Concept Plan** for property showing existing site features and proposed development additions or improvements. See attached information for recommended contents of concept plans for residential business and industrial district requests and *required* contents for proposed planned unit developments.
- 4. List of names, addresses, and tax map and parcel numbers of property owners** who abut the property or are directly across a public rightofway.  
(Refer to county tax records in the Land Use Office.)

**5. Payment of Fees:**

Planned Developments \$300.00 + \$10.00 per acre

Residential/Agricultural \$250.00 + \$ 5.00 per acre

Commercial & Industrial \$250.00 + \$ 5.00 per acre

**CONCEPT PLANS  
RESIDENTIAL, BUSINESS AND INDUSTRIAL DISTRICTS  
NECESSARY CONTENTS**

**(See separate checklist for Planned Unit Development Districts)**

***Purpose of a Concept Plan:***

A concept plan is needed for all rezoning applications. The purpose of the concept plan is to provide applicable information on site conditions and a general understanding of the proposed development. Typically, a concept plan contains information on the property such as the property address, parcel boundaries, adjacent roads, natural features (including water courses) and neighboring properties. A concept plan also includes the locations of any proposed buildings, parking, streets, community facilities, buffering or screening, boat docks, signs, and lighting, as well as the proposed land use and densities of development.

***Concept Plan versus Site Development Plan:***

A concept plan is not the same as a site development plan, which is more detailed to ensure compliance with development regulations and obtain construction permits. A concept plan may be the first step in creating a site development plan. It is important to note that approval of a rezoning with a concept plan does not mean that a site development plan is or will be approved.

***Proffered Concept Plans or Planned Unit Development Concept Plans:***

If a concept plan is proffered as part of a rezoning application (or if it is associated with a Planned Unit Development), the plan may not be altered without having the matter reconsidered by the Planning Commission and the Board of Supervisors. Consequently, it is important that any proffered plan be carefully considered to ensure that the development sufficiently addresses the applicant's goals for development and that it meets site development requirements established by the County (i.e. zoning, subdivision, water and sewer facilities, etc.).

If a concept plan is not a proffered condition of an approved rezoning, the plan ultimately may be changed; however, any changes must be in compliance with applicable development regulations.

***Concept Plan Necessary Contents:***

- Ø Project title, name of applicant, project engineer/architect/surveyor/planner
- Ø Plan date
- Ø North arrow and graphic scale
- Ø Size of entire parcel and, if applicable, size of portion of parcel requested for rezoning, accompanied by meets and bounds description
- Ø Adjacent streets, railroads, natural features, historic sites, streams or bodies of water, floodplains, and other information that may help describe site conditions.
- Ø Locations, dimensions, and heights of all existing structures and those proposed.
- Ø Location and dimensions of proposed pedestrian and vehicular access points, driveways, parking area/spaces and other facilities.
- Ø Natural areas or historic sites to be preserved.
- Ø Location and description of existing vegetation or any landscaping, screening or buffering proposed within the lot or along the perimeter of the development.
- Ø Location of proposed signs, including type, size and height.
- Ø Lighting information, if applicable.
- Ø Building elevations or renderings of the proposed development, if available.
- Ø Accessory use information such as the location of storage yards, recreation spaces, refuse collection areas, septic drain fields, wells or water tank locations, etc.
- Ø Number, type and size of dwellings proposed, and the residential density per acre.
- Ø Number and square footage of retail and office uses proposed.
- Ø Location, size and type of recreational amenities, parking facilities, and utility information.
- Ø Other items that may be recommended by staff.
- Ø Recommended plan size: 8.5" x 11" minimum or 11" x 17" maximum. The plan must be legible and capable of being reproduced. If a larger size plan is desirable, or if the plan is in color, the applicant must provide **30** copies for distribution to Planning Commission and Board of Supervisors.

**NOTE: IF YOU ARE PLANNING A PRESENTATION AT THE PUBLIC HEARINGS FOR THE PLANNING COMMISSION AND BOARD OF SUPERVISORS, EITHER BRING A 8 ½ X 11 SIZE PAGE OF YOUR PRESENTATION TO SHOW ON THE OVERHEAD PROJECTOR OR PUT ON A CD TO SHOW ON THE POWERPOINT SYSTEM.**

**CONCEPT PLANS  
PLANNED DEVELOPMENT DISTRICTS  
(RPD AND CPD)  
REQUIRED CONTENTS**

***Important Note Regarding Concept Plan Requirements:***

In addition to a rezoning application, each request for a Planned Development District shall be accompanied by a Concept Plan that contains the required information identified on the attached checklist for Residential Planned Unit Developments (RPD) and Planned Commercial Developments (PCD).

***Early Consultation with Planning Staff Needed:***

It is recommended that the applicant meet with planning staff in advance of any Planning Commission filing date to discuss the proposed development and identify information required to ensure that the appropriate materials are submitted.

***Concept Plans for Planned Unit Developments are binding:***

Once adopted by the Board of Supervisors, the approved concept plan for a planned development is binding upon the applicant and any successors. Any unapproved deviations from the plans or failures to comply with any requirement, condition, or safeguard shall constitute a violation of the Zoning Ordinance.

***Deviations from District Requirements or Uses Must be Expressly Shown on Concept Plan:***

Planned development districts may provide flexibility in development by adjustment of certain development requirements and use restrictions. Any deviations from the district requirements or use restrictions (i.e. special use permit requests) must be expressly shown on the Concept Plan and approved by the Board of Supervisors, after advertised public hearing(s).

Board will review and discuss further at a later date.

\*\*\*\*\*

**USES NOT PROVIDED FOR IN ZONING ORDINANCE**

B. J. Jefferson, County Attorney, advised the Board he had been asked to address the inclusion of power lines in the zoning ordinance. Mr. Jefferson stated he thought this topic should be addressed in the zoning Ordinance. The Board requested staff to draft a proposed amendment to the existing zoning ordinance.

The Board requested from Counsel to bring a recommendation back to the board regarding high voltage transmission lines addressed in the zoning ordinance as permitted uses or uses that require a special use permit and if high voltage transmission lines should be placed in the zoning ordinance prior to the granting of the comprehensive plan conformance. Recommendations will be discussed during the Tuesday, September 26<sup>th</sup>, 2006 board meeting.

\*\*\*\*\*

Chairman Angell recessed the meeting for the previously advertised public hearings:

**Notice Of Public Hearing**

Notice is hereby given that Franklin County, Virginia (the "County"), will hold a public hearing with respect to the proposed issuance by the County of its general obligation school bonds in an aggregate principal amount not to exceed \$12,000,000, in two or more series (collectively, referred to as, the "Bonds"), all in accordance with the Public Finance Act (the "Act"), Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended (the "Code"). The proceeds of the Bond will be used by the County in order to finance certain capital projects for school purposes, including the acquisition, construction, improving and equipping costs of a new elementary school located near the intersection of State Route 116 and Truman Hill Road in the Boone District of Franklin County, generally referred to as "Windy Gap Elementary School," together with related recreational and park improvements at or adjoining the site, and the costs and expenses of the financing (the "Project").

The public hearing, which may be continued or adjourned, will be held on ***Tuesday, September 19, 2006, at 5:00 P.M.*** or as soon thereafter as the matter may be heard by the Board of Supervisors, in the Board of Supervisor's Meeting Room located in the County Courthouse, 275 South Main Street, Suite 221, Rocky Mount, Virginia 24151. Interested persons may appear and be heard or submit written comments to the County Administrator prior to the public hearing. The County's address is 40 East Court Street, Rocky Mount, Virginia 24151. Any person with a disability who needs accommodations to fully participate in this public hearing should notify Sharon Tudor, CMC, Clerk, Board of Supervisors in the County Administrator's Office at least 7 days prior to the hearing.

**RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$7,500,000 GENERAL OBLIGATION SCHOOL BONDS  
OF FRANKLIN COUNTY, VIRGINIA, SERIES 2006A,  
TO BE SOLD TO THE VIRGINIA PUBLIC SCHOOL AUTHORITY  
AND PROVIDING FOR THE FORM AND DETAILS THEREOF**

**WHEREAS**, in March, 2003 the Commonwealth of Virginia Board of Education (the "Board of Education") placed the application (the "Application") of the School Board of Franklin County, Virginia (the "School Board"), for a loan of \$7,500,000 (the "Literary Fund Loan") from the Literary Fund, a permanent trust fund established by the Constitution of Virginia (the "Literary Fund"), for the construction, renovation and expansion of school buildings (as more fully defined below, the "Project") in Franklin County, Virginia (the "County"), on the First Priority Waiting List;

**WHEREAS**, the Board of Education was to have approved the release of Literary Fund moneys to the School Board and make a commitment to loan such moneys to the School Board (the "Commitment") within one (1) year of placement of the Application on the First Priority Waiting List upon receipt of the Literary Fund of an unencumbered sum available at least equal to the amount of the Application and the approval, by the Board of Education, of the Application as having met all conditions for a loan from the Literary Fund;

**WHEREAS**, the Board of Education was thereafter to have given advances on the amount of the Commitment for the Literary Fund Loan to the School Board, as construction or renovation of the Project progressed, in exchange for temporary notes from the School Board to the Literary Fund (the "Temporary Notes") for the amounts so advanced;

**WHEREAS**, after the completion of the Project and the advance of the total amount of the Commitment, the Temporary Notes were to have been consolidated into a permanent loan note of the School Board to the Literary Fund (the "Literary Fund Obligation") which was to evidence the obligation of the School Board to repay the Literary Fund Loan;

**WHEREAS**, the Literary Fund Obligation was to have borne interest at three percent (3.00%) per annum and mature in annual installments for a period of twenty (20) years;

**WHEREAS**, in connection with the 2006 Interest Rate Subsidy Program (the "Program"), the Virginia Public School Authority (the "VPSA") has offered to purchase general obligation school bonds of the County, and the Board of Education has offered to pay, to the County, a lump sum cash payment (the "Lump Sum Cash Payment") equal to the sum of (i) net present value difference, determined on the date on which the VPSA sells its bonds, between the weighted average interest rate that the general obligation school bonds of the County will bear upon sale to the VPSA and the interest rate that the Literary Fund Obligation would have borne plus (ii) an allowance for the costs of issuing such bonds of the County (the "Issuance Expense Allowance");

**WHEREAS**, the Board of Supervisors (the "Board") of Franklin County, Virginia (the "County"), has determined that it is necessary and expedient to borrow not to exceed \$7,500,000 and to issue its general obligation school bonds for the purpose of financing certain capital projects for school purposes, including the acquisition, construction, improving and equipping of a new elementary school in the County generally referred to as "Windy Gap Elementary School," together with related costs and expenses (the "Project"); and

**WHEREAS**, the County held a public hearing, duly noticed, on September 19, 2006, on the issuance of the Bonds (as defined below) in accordance with the requirements of Section 15.2-2606, Code of Virginia 1950, as amended (the "Virginia Code"); and

**WHEREAS**, the School Board of the County has, by resolution, requested the Board to authorize the issuance of the Bonds (as hereinafter defined) and, consented to the issuance of the Bonds;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY, VIRGINIA:**

1. **Authorization of Bonds and Use of Proceeds.** The Board hereby determines that it is advisable to contract a debt and issue and sell its general obligation school bonds in an aggregate principal amount not to exceed \$7,500,000 (the "Bonds") for the purpose of financing the costs of the Project. The Board hereby authorizes the issuance and sale of the Bonds in the form and upon the terms established pursuant to this Resolution.

2. **Sale of the Bonds.** It is determined to be in the best interest of the County to accept the offer of the Virginia Public School Authority (the "VPSA") to purchase from the County, and to sell to the VPSA, the Bonds at a price, determined by the VPSA to be fair and accepted by the Chairman

of the Board and the County Administrator. The Chairman of the Board, the County Administrator, and such officer or officers of the County as either may designate are hereby authorized and directed to enter into a Bond Sale Agreement dated as of September 27, 2006 with the VPSA providing for the sale of the Bonds to the VPSA in substantially the form submitted to the Board at this meeting, which form is hereby approved (the "Bond Sale Agreement").

3. **Details of the Bonds.** The Bonds shall be issuable in fully registered form; shall be dated the date of issuance and delivery of the Bonds; shall be designated "General Obligation School Bonds, Series 2006A"; shall bear interest from the date of delivery thereof payable semi-annually on each January 15 and July 15 beginning July 15, 2007 (each an "Interest Payment Date"), at the rates established in accordance with Section 4 of this Resolution; and shall mature on July 15 in the years (each a "Principal Payment Date") and in the amounts set forth on Schedule I to be submitted to the Bonds (the "Principal Installments"), subject to the provisions of Section 4 of this Resolution.

4. **Interest Rates and Principal Installments.** The County Administrator is hereby authorized and directed to accept the interest rates on the Bonds established by the VPSA, provided that each interest rate shall be ten one-hundredths of one percent (0.10%) over the interest rate to be paid by the VPSA for the corresponding principal payment date of the bonds to be issued by the VPSA (the "VPSA Bonds"), a portion of the proceeds of which will be used to purchase the Bonds, and provided further, that the true interest cost of the Bonds does not exceed five and fifty one-hundredths percent (5.50%) per annum. The Interest Payment Dates and the Principal Installments are subject to change at the request of the VPSA. The County Administrator is hereby authorized and directed to accept changes in the Interest Payment Dates and the Principal Installments at the request of the VPSA, provided that the aggregate principal amount of the Bonds shall not exceed the amount authorized by this Resolution. The execution and delivery of the Bonds as described in Section 8 hereof shall conclusively evidence such interest rates established by the VPSA and Interest Payment Dates and the Principal Installments requested by the VPSA as having been so accepted as authorized by this Resolution.

5. **Form of the Bonds.** The Bonds shall be initially in the form of a single, temporary typewritten bond substantially in the form submitted hereto as Exhibit A.

6. **Payment; Paying Agent and Bond Registrar.** The following provisions shall apply to the Bonds:

(a) For as long as the VPSA is the registered owner of the Bonds, all payments of principal, premium, if any, and interest on the Bonds shall be made in immediately available funds to the VPSA at, or before 11:00 a.m. on the applicable Interest Payment Date or Principal Payment Date, or if such date is not a business day for Virginia banks or for the Commonwealth of Virginia, then at or before 11:00 a.m. on the business day next preceding such Interest Payment Date or Principal Payment Date.

(b) All overdue payments of principal and, to the extent permitted by law, interest shall bear interest at the applicable interest rate or rates on the Bonds.

(c) First National Bank, Rocky Mount, Virginia, is designated as Bond Registrar and Paying Agent for the Bonds.

7. **No Redemption or Prepayment.** The Principal Installments of the Bonds shall not be subject to redemption or prepayment. Furthermore, the Board covenants, on behalf of the County, not to refund or refinance the Bonds without first obtaining the written consent of the VPSA or the registered owner of the Bonds.

8. **Execution of the Bonds.** The County Administrator, the Chairman or Vice Chairman and the Clerk or any Deputy Clerk of the Board are authorized and directed to execute and deliver the Bonds and to affix the seal of the County thereto.

9. **Pledge of Full Faith and Credit.** For the prompt payment of the principal of, premium, if any, and the interest on the Bonds as the same shall become due, the full faith and credit of the County are hereby irrevocably pledged, and in each year while any of the Bonds shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount to provide for the payment of the principal of and premium, if any, and the interest on the Bonds as such principal, premium, if any, and interest shall become due, which tax shall be without limitation as to rate or

amount and in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose.

10. **Use of Proceeds Certificate and Certificate as to Arbitrage.** The Chairman of the Board, the County Administrator and such officer or officers of the County as either may designate are hereby authorized and directed to execute a Certificate as to Arbitrage and a Use of Proceeds Certificate each setting forth the expected use and investment of the proceeds of the Bonds and containing such covenants as may be necessary in order to show compliance with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and applicable regulations relating to the exclusion from gross income of interest on the Bonds and on the VPSA Bonds except as provided below. The Board covenants on behalf of the County that (i) the proceeds from the issuance and sale of the Bonds will be invested and expended as set forth in such Certificate as to Arbitrage and such Use of Proceeds Certificate and that the County shall comply with the other covenants and representations contained therein and (ii) the County shall comply with the provisions of the Code so that interest on the Bonds and on the VPSA Bonds will remain excludable from gross income for Federal income tax purposes.

11. **State Non-Arbitrage Program; Proceeds Agreement.** The Board hereby determines that it is in the best interests of the County to authorize and direct the County Administrator to participate in the State Non-Arbitrage Program in connection with the Bonds. The Chairman of the Board, the County Administrator and such officer or officers of the County as either may designate are hereby authorized and directed to execute and deliver a Proceeds Agreement with respect to the deposit and investment of proceeds of the Bonds by and among the County, the other participants in the sale of the VPSA Bonds, the VPSA, the investment manager and the depository, substantially in the form submitted to the Board at this meeting, which form is hereby approved.

12. **Continuing Disclosure Agreement.** The Chairman of the Board, the County Administrator and such officer or officers of the County as either may designate are hereby authorized and directed to execute a Continuing Disclosure Agreement, as set forth in Appendix F to the Bond Sale Agreement, setting forth the reports and notices to be filed by the County and containing such covenants as may be necessary in order to show compliance with the provisions of the Securities and Exchange Commission Rule 15c2-12 and directed to make all filings required by Section 3 of the Bond Sale Agreement should the County be determined by the VPSA to be a MOP (as defined in the Continuing Disclosure Agreement).

13. **Filing of Resolution.** The appropriate officers or agents of the County are hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County.

14. **Further Actions.** The members of the Board and all officers, employees and agents of the County are hereby authorized to take such action as they or any one of them may consider necessary or desirable in connection with the issuance and sale of the Bonds and any such action previously taken is hereby ratified and confirmed.

15. **Effective Date.** This Resolution shall take effect immediately.

The undersigned Clerk of the Board of Supervisors of Franklin County, Virginia hereby certifies that the foregoing is a true, correct and complete copy of a resolution duly adopted by a majority of the members of the Board of Supervisors of Franklin County, Virginia present and voting during the meeting duly called and held on September 19, 2006, and that such resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof. A summary of the members present or absent at such meeting, and the recorded vote with respect to the foregoing resolution, is set forth below:

<u>Member Name</u>	<u>Present</u>	<u>Absent</u>	<u>Voting</u>		
			<u>Yes</u>	<u>No</u>	<u>Abstaining</u>
Mr. Charles Wagner					
Mr. Russell P. Johnson					
Mr. David A. Hurt					
Mr. W. Wayne Angell					
Mr. Leland Mitchell					
Mr. Hubert C. Quinn					

Mr. Charles D. Poindexter					
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WITNESS my hand and the seal of the County this 19th day of September, 2006.

Clerk, Board of Supervisors of Franklin  
County, Virginia

(SEAL)

EXHIBIT A

(FORM OF TEMPORARY BOND)

NO. TS-1 \$\_\_\_\_\_

UNITED STATES OF AMERICA

COMMONWEALTH OF VIRGINIA

FRANKLIN COUNTY, VIRGINIA

General Obligation School Bond

Series 2006A

FRANKLIN COUNTY, VIRGINIA (the "County"), for value received, hereby acknowledges itself indebted and promises to pay to the VIRGINIA PUBLIC SCHOOL AUTHORITY the principal amount of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), in annual installments in the amounts set forth on Schedule I submitted hereto payable on July 15, 2007 and annually on July 15 thereafter to and including July 15, 2026 (each a "Principal Payment Date"), together with interest from the date of this Bond on the unpaid installments, payable semi-annually on January 15 and July 15 of each year, commencing on July 15, 2007 (each an "Interest Payment Date"; together with any Principal Payment Date, a "Payment Date"), at the rates per annum set forth on Schedule I submitted hereto. Both principal of and interest on this Bond are payable in lawful money of the United States of America.

For as long as the Virginia Public School Authority is the registered owner of this Bond, First National Bank, Rocky Mount, Virginia, as bond registrar (the "Bond Registrar"), shall make all payments of principal, premium, if any, and interest on this Bond, without the presentation or surrender hereof, to the Virginia Public School Authority, in immediately available funds at or before 11:00 a.m. on the applicable Payment Date or date fixed for prepayment or redemption. If a Payment Date or date fixed for prepayment or redemption is not a business day for banks in the Commonwealth of Virginia or for the Commonwealth of Virginia, then the payment of principal, premium, if any, or interest on this Bond shall be made in immediately available funds at or before 11:00 a.m. on the business day next preceding the scheduled Payment Date or date fixed for prepayment or redemption. Upon receipt by the registered owner of this Bond of said payments of principal, premium, if any, and interest, written acknowledgment of the receipt thereof shall be given promptly to the Bond Registrar, and the County shall be fully discharged of its obligation on this Bond to the extent of the payment so made. Upon final payment, this Bond shall be surrendered to the Bond Registrar for cancellation.

The full faith and credit of the County are irrevocably pledged for the payment of the principal of and the premium, if any, and interest on this Bond. The resolution adopted by the Board of Supervisors authorizing the issuance of the Bonds provides, and Section 15.2-2624, Code of Virginia 1950, as amended, requires, that there shall be levied and collected an annual tax upon all taxable property in the County subject to local taxation sufficient to provide for the payment of the principal, premium, if any, and interest on this Bond as the same shall become due which tax shall be without limitation as to rate or amount and shall be in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose.

This Bond is duly authorized and issued in compliance with and pursuant to the Constitution and laws of the Commonwealth of Virginia, including the Public Finance Act of 1991, Chapter 26, Title 15.2, Code of Virginia 1950, as amended, and resolutions duly adopted by the Board of Supervisors of the County and the School Board of the County to provide funds for capital projects for school purposes.

This Bond may be exchanged without cost, on twenty (20) days written notice from the Virginia Public School Authority, at the office of the Bond Registrar on one or more occasions for two or more temporary bonds or definitive bonds in fully registered form in denominations of \$5,000 and whole multiples thereof, and; in any case, having an equal aggregate principal amount having maturities and bearing interest at rates corresponding to the maturities of and the interest rates on the installments of principal of this Bond then unpaid. This Bond is registered in the name of the Virginia Public School Authority on the books of the County kept by the Bond Registrar, and the transfer of this Bond may be effected by the registered owner of this Bond only upon due execution of an assignment by such registered owner. Upon receipt of such assignment and the surrender of this Bond, the Bond Registrar shall exchange this Bond for definitive Bonds as hereinabove provided, such definitive Bonds to be registered on such registration books in the name of the assignee or assignees named in such assignment.

The principal installments of this Bond are not subject to redemption or prepayment.

All acts, conditions and things required by the Constitution and laws of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this Bond have happened, exist and have been performed in due time, form and manner as so required, and this Bond, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution and laws of the Commonwealth of Virginia.

[Signature Page Follows]

IN WITNESS WHEREOF, the Board of Supervisors of Franklin County, Virginia has caused this Bond to be issued in the name of Franklin County, Virginia, to be signed by its County Administrator, Chairman or Vice-Chairman, its seal to be affixed hereto and attested by the signature of its Clerk or any of its Deputy Clerks, and this Bond to be dated \_\_\_\_\_, 2006.

FRANKLIN COUNTY, VIRGINIA

(SEAL)

ATTEST:

\_\_\_\_\_  
Clerk, Board of Supervisors  
of Franklin County, Virginia

\_\_\_\_\_  
County Administrator,  
Franklin County, Virginia

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(PLEASE PRINT OR TYPEWRITE NAME AND ADDRESS, INCLUDING ZIP CODE, OF ASSIGNEE)

PLEASE INSERT SOCIAL SECURITY OR OTHER  
IDENTIFYING NUMBER OF ASSIGNEE: \_\_\_\_\_  
the within Bond and irrevocably constitutes and appoints

\_\_\_\_\_ attorney to exchange said Bond  
for definitive bonds in lieu of which this Bond is issued and to register the transfer of such  
definitive bonds on the books kept for registration thereof, with full power of substitution in the  
premises.

Date: \_\_\_\_\_

\_\_\_\_\_  
Registered Owner

Signature Guaranteed:

(NOTICE: The signature above must correspond with the name of the Registered Owner as it

(NOTICE: Signature(s) must be appears on the front of this guaranteed by an "eligible guarantor Bond in every particular, institution" meeting the requirements without alteration or change.) of the Bond Registrar which requirements will include Membership or participation in STAMP or such other "signature guarantee program" as may be determined by the Bond Registrar in addition to, or in substitution for, STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

No one spoke for or against the proposed public hearing.

**(RESOLUTION #11-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned resolution as presented.

MOTION BY: David Hurt

SECONDED BY: Russ Johnson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, & Angell

ABSENT: Quinn

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**PUBLIC NOTICE**

The Franklin County Board of Supervisors will hold a public hearing at approximately **5:00 P.M., on Tuesday, September 19<sup>th</sup>, 2006**, in the Meeting Room located in the Courthouse, Rocky Mount, Virginia to consider a proposed amendment to *Chapter 23-2: Storage Fee to read:*

*The Sheriff shall set and impose a storage fee for all items that come into his possession. For good cause, the Sheriff may waive this fee for the victim of criminal offenses*

**(RESOLUTION #12-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned amendment to Chapter 23-2 as advertised and presented.

MOTION BY: David Hurt

SECONDED BY: Charles Poindexter

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, & Angell

ABSENT: Quinn

\*\*\*\*\*

**CLOSED MEETING**

**(RESOLUTION #13-09-2006)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-3, Acquisition of Land, and a-5, Discussion of a Prospective New Business or Industry, & a-7, Consult with Legal Counsel, of the Code of Virginia, as amended.

MOTION BY: Charles Poindexter

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, & Angell

ABSENT: Quinn

\*\*\*\*\*

MOTION: Russ Johnson

SECOND: Charles Wagner

**RESOLUTION: #14-09-2006**

MEETING DATE September 19<sup>th</sup>, 2006

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, & Angell

NAYS: NONE

ABSENT DURING VOTE: Quinn  
ABSENT DURING MEETING: Quinn  
\*\*\*\*\*

Chairman Angell called the meeting to order.

**UTTERMOST/PUBLIC WATER REQUEST**

Mr. Richard E. Huff, II, County Administrator discussed with the Board the request from Uttermost to be served with public water for fire flow services. Mr. Huff reviewed the requirement of the County's Comprehensive Plan that utilities would be provided by the County or by inter-jurisdictional agreement. The Board indicated that this was not an area that the County's water system has considered serving and instructed Mr. Huff to request that the Town consider the area by inter-jurisdictional agreement that would delineate the area to be served around Uttermost and the other details that would be involved.

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Chairman Angell adjourned the meeting.

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W. WAYNE ANGELL  
CHAIRMAN

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RICHARD E. HUFF, II  
COUNTY ADMINISTRATOR